



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: April 10, 2024
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on next step items from the February 13, 2024, Planning and Zoning Commission Workshop

BACKGROUND/SUMMARY:

At the Feb. 13th workshop we discussed P&Z’s powers and duties, application processes and requirements, actions that can be taken on agenda items, and meeting procedures and processes. From those discussions, it was requested for the Commission to review our Zoning application procedures, review our Subdivision code including the Parkland Dedication requirements, and to institute a Rules and Procedure Policy similar to that of the City Council.

Should another workshop be scheduled to discuss these items, and any other items, or would the Commission prefer them discussed during a Regular Meeting? If a workshop is desired, a date should be discussed. The next Regularly Scheduled P&Z meeting is May 8th and the items discussed at the last workshop can be placed on that agenda if a workshop session is not requested.

LEGAL REVIEW: *Not Applicable*
FISCAL IMPACT: *NO*
PRESENTATION: *NO*
ATTACHMENTS: *YES*

- City Council Rules of Procedure

STAFF RECOMMENDATION:

It is the City Staff’s recommendation that the Planning and Zoning Commission discuss next step items from the February 13, 2024, Planning and Zoning Commission Workshop

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**