



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** December 16, 2020  
**PREPARED BY:** Michael Tuley, Director  
**DEPARTMENT:** Public Works

**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on the appointment of the Park Committee plus two (2) Planning and Zoning Commissioners to serve as the Public Tree Advisory Board; and Chairperson to serve a one-year term.

**BACKGROUND/SUMMARY:**

The Public Tree Advisory Board was created last year as part of the Tree Care Ordinance No. 559 in order to apply for a Tree City USA designation and to better maintain our public trees. This Board consists of the already established Park Committee plus 2 members from the Planning and Zoning Commission. P&Z have nominated for recommendation Vice-Chair Julie Leonard and Commissioner LaKesha Small (5-0 vote) to serve on the Board. The Board’s seven primary duties are: 1) Promote the protection of healthy trees on public property; 2) Coordinate and promote Arbor Day activities; 3) Develop public awareness and education programs related to trees in the city community; 4) Review city department and public concerns relating to tree care on the city’s public property; 5) Consult with the state forest service for advice on protection of existing native or established trees and/or the planting of new native trees; 6) Submit an annual application to renew the Tree City USA designation and; 7) Other duties that may be assigned by the city council.

Park Committee Council Members: Deja Hill, Anne Weir, and Sonia Wallace – Appointed 11/18/2020

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** No

- Ordinance No. 559

**STAFF RECOMMENDATION:**

It is the City staff’s recommendation that the City Council appoint the Park Committee plus Planning and Zoning Commission Vice-Chair Julie Leonard and Commissioner LaKesha Small to serve as the Tree Advisory Board and appoint a Chairperson to serve a 1-year term.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**