



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** September 7, 2022  
**PREPARED BY:** Frank T. Phelan, P.E.  
**DEPARTMENT:** City Engineer

---

### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the appointment of Planning and Zoning Commission and Developer Representative as Community Impact Fee Advisory Committee.

### BACKGROUND/SUMMARY:

Periodically, updates to the City's adopted Community Impact Fee Program is necessary to address changing development conditions. The City Council may appoint the Planning and Zoning Commission and at least one representative of the development community as the Community Impact Fee Advisory Committee. The Committee will be responsible for evaluating and recommending any proposed changes to the Community Impact Fee Land Use Assumptions, Capital Improvements Plan, and/or Impact Fee amount.

**LEGAL REVIEW:** No Applicable  
**FISCAL IMPACT:** Yes  
**PRESENTATION:** No  
**ATTACHMENTS:** No

### STAFF RECOMMENDATION:

It is city staff's recommendation that the City Council approve appointing the Planning and Zoning Commission and a development community representative as the Community Impact Fee Advisory Committee.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

---