



June 14, 2023

Scott Moore, City Manager
City of Manor
PO Box 387
Manor, Texas 78653

Dear Mr. Moore:

Attached is the new five-year Interlocal Cooperation Agreement set to begin on October 1, 2023. For Austin Public Health to continue providing services on this date, a new agreement is needed. Accordingly, enclosed are two originals of the Interlocal Agreement for specific Public Health Services for your city and a copy of our department's current fee schedule.

Please execute the five-year contract copies by having your authorized city official sign both hard copies and then mail them both back to us.

Upon receipt, we will execute approval of the contracts on our end and send you a complete original contract.

Please know that it is a pleasure to serve the City of Manor, and we look forward to our future meetings with you and your staff to discuss how Austin Public Health can best assist in providing continued professional environmental and consumer health protection to the citizens of Manor.

Should you have questions or need additional information in the meanwhile, please do not hesitate to contact Todd Mers at (512) 978-0358 or by email at todd.mers@austintexas.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'ME', followed by a large, stylized blue scribble or flourish.

Marcel Elizondo, Division Chief
Environmental Health Services Division
Austin Public Health

cc: Adrienne Sturup, Director, APH
Joe Castelan, Administrative Manager, APH/ EHSD
Todd Mers, Program Manager II, APH/ EHSD
Andy Thompson, Program Manager II, APH/ EHSD

Attachments

ME/tm

