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AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: January 15, 2025

PREPARED BY: Scott Moore, City Manager

DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the Social Media Use and Regulations for the City of Manor.

BACKGROUND/SUMMARY:

The City of Manor has utilized its social media accounts to provide Public Service Announcements (PSA) for emergency and non-emergency activities. The creation of the Social Media Use and Regulations plan is necessary for city staff to post prudent and reliable public information keeping the residents and businesses updated on the city's events and operational service related activities.

LEGAL REVIEW: Not Applicable

FISCAL IMPACT: No PRESENTATION: No ATTACHMENTS: Yes

• Social Media Use and Regulations

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve and adopt the Social Media Use and Regulations for the City of Manor.