



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: January 15, 2025
PREPARED BY: Tracey Vasquez
DEPARTMENT: Human Resources

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Resolution making available to members of the City Council the services offered by AFLAC and authorizing payroll deductions for participating Council members.

BACKGROUND/SUMMARY:

In November 2023, Council adopted Resolution No. 724 setting compensation for the positions of the City’s governing body. Hence, the current officeholders receive compensation via the payroll system the city uses for regular city employees. The payroll system processes deductions mandated by law and the City’s compensation package. The system also processes for employees’ deductions for services, products, and retirement savings opportunities, to pay for an Optional Benefit voluntarily selected by the employee.

The proposed resolution will enable current and future members of the City’s governing body to have access to products offered by AFLAC, an optional benefit. The resolution directs the City Manager or designee to accept from interested individuals the documentation required by AFLAC and to instruct payroll to deduct the related cost from a participant’s compensation.

LEGAL REVIEW: Irene Montelongo, Assistant City Attorney

FISCAL IMPACT: No

PRESENTATION: Yes

ATTACHMENTS:

- Resolution
- Section 125 Summary Plan
- Payroll acknowledgement

STAFF RECOMMENDATION:

It is City staff’s recommendation that the City Council approve Resolution No. 2025-01 making available to members of the City Council the products offered by AFLAC and authorizing payroll deductions for participating Council members; and authorize the City Manager to accept and submit the necessary documentation.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**