



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** January 15, 2025  
**PREPARED BY:** Scott Moore, City Manager  
**DEPARTMENT:** Administration

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the appointment of two (2) Public Tree Care Advisory Board P&Z Commission Members to serve a two-year term.

### BACKGROUND/SUMMARY:

**The City Council Rules of Procedure – Section 9 City Council Committees reads:**

#### 9.01 Committees Established

- a. The City Council can establish standing committees or ad hoc committees when necessary. All committees will be advisory committees. Standing Committees will be established by Ordinance.
- b. Each standing committee shall review matters in its area of responsibility that are referred to it by the City Council, the City Manager, or an individual City Council Member. An advisory committee may recommend action to the City Council, but committee recommendation is not necessary for a matter to be placed on the City Council agenda. The committee chair may make a statement on behalf of the committee on an item in a briefing or voting meeting of the City Council.
- c. City Council shall determine the number of members, not to exceed (2) council members per committee and appoint a chair to the advisory committee.

**The Park Committee Council Members are automatically appointed to this board per Ordinance No. 559. The Chair of the Park Committee will also serve as the Chair for the Public Tree Care Advisory Board.**

The planning and Zoning Commission met on January 8, 2025, and recommended commissioners Julie Leonard and Felix Paiz to be on the Tree Advisory Board.

**LEGAL REVIEW:** Not Applicable

**FISCAL IMPACT:** Not Applicable

**PRESENTATION:** No

**ATTACHMENTS:** Yes

- Ordinance No. 559

### STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council re-appoint Julie Leonard and Felix Paiz, P&Z Commission Members to the Public Tree Care Advisory Board for a term of two-years.

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<b>PLANNING &amp; ZONING COMMISSION:</b>	<b>Recommend Approval</b>	<b>Disapproval</b>	<b>None</b>
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