

## Social Media Use and Engagement Regulations – Facebook & Instagram

## About City of Manor, Texas - Government

This is the official Facebook page for the City of Manor, Texas. Please know that our main focus for distributing information is our City website. "The goal of this page is for the City to post and share content that is of public interest, promote and improve access to important information and provide updates to government activities.

The City of Manor reserves the right to regulate the content of this page. Our moderators use the following rules to ensure that posted comments are constructive and suitable for all readers, while respecting a range of opinions and points of view.

\*\*\*While City personnel will not edit comments by visitors to this page, the City reserves the right to delete completely, when necessary and as soon as is feasible, any posting that involves:

- Advertisements/promotions or content that is commercial in nature (of a business, organization, or event is prohibited, unless the City of Manor is either a partner or sponsor);
- Obscenity or profanity;
- Content that promotes, perpetuates, or fosters discrimination on the basis of age, gender, race, religion, creed, color, national origin, status with regard to public assistance, national origin, physical or mental disability, sexual orientation, marital status, and/or gender identity;
- Sexual content;
- Content that implies, promotes, or encourages illegal activity;
- Content that is contrary to the safety of City employees or the public;
- Content that opposes or supports political candidates, parties, messages or ballot propositions (no campaigning);
- Content that violates the legal ownership of another party;
- Content/comments unrelated to the purpose and topical scope of the page; or
- Content that contains spam or links advertisement, fake news, phishing or malware link that is often used by cybercriminals to steal information, spread viruses or scam users out of money.
- Content unrelated to a particular posting by the City of Manor.

\*\*\*Posted comments must comply with the following standards:

- Be courteous. The use of vulgar, offensive, threatening, or harassing language is prohibited.
- Be truthful and accurate. Comments that are false or misleading are prohibited.
- No disparaging posts. Comments disparaging individuals, groups, or businesses will be removed.
- Comments must be civil and may not contain slanderous, libelous, malicious, offensive, obscene, pornographic, sexual, threatening, profane or insulting language, symbol, photo, video or sound, or links to such material.
- References to the personality of individuals or personal attacks will not be permitted.
- Beyond one's name, comments cannot include personally identifiable information, such as an address, phone number, social security number or other sensitive information.
- Comments cannot represent a person other than the one posting the comment, unless one has legal authority to do so.
- Comments containing links to other websites or pages must be relevant to the topic.
- Participants are responsible for what they post. Comments must not breach any law, confidentiality or copyright.
- No comments are permitted that share personal or sensitive information about yourself or others that may compromise the safety or security of yourself, the public or any public systems.

\*\*\*By interacting with, commenting on, or engaging in any way with this page, you agree to abide by the community rules and guidelines outlined above. Failure to comply with these rules may result in the removal of your comments or restricted access to the page.\*\*

## **Important Notice**

\*\*\*This social media page is not monitored 24/7. For immediate assistance, please contact the appropriate city department directly. In case of emergencies, please call **911** immediately.\*\*\*