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## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 18, 2020  
**PREPARED BY:** Thomas Bolt, City Manager  
**DEPARTMENT:** Administration

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the appointment of Mayor Pro Tem to serve a one-year term.

### BACKGROUND/SUMMARY:

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** Not Applicable  
**PRESENTATION:** No  
**ATTACHMENTS:** No

### STAFF RECOMMENDATION:

It is the City staff's recommendation that the City Council appoint a Council Member to the position of Mayor Pro Tem to serve a one-year term.

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<b>PLANNING &amp; ZONING COMMISSION:</b>	<b>Recommend Approval</b>	<b>Disapproval</b>	<b>None</b>
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