

April 26, 2021

Honorable Dr. Larry Wallace Jr., Mayor  
City of Manor  
P.O. Box 387  
Manor, TX 78653

Re: 2020 Capital Metro Paving Improvements  
Letter of Award Recommendation

Dear Mayor Wallace:

Bids were publicly opened and read on March 16, 2021 for the above-referenced project. As reflected on the attached Bid Tabulation, six (6) bids were received. The lowest bidder was Forsythe Brothers Infrastructure, LLC. During the review of the bidder's qualifications concerns arose regarding the project references and project financial information provided by Forsythe Brothers Infrastructure, LLC. As requested by City Council at the April 21, 2021 meeting, Forsythe Brothers Infrastructure, LLC has submitted supplemental project and financial information and our office has completed an evaluation and verification of the supplementary information.

Our office spoke with the supplied project references and inquired about the performance of Forsythe Brothers Infrastructure, LLC. Two parties for one of the references provided an elaboration on the paving portion of the project that Forsythe completed for them. Forsythe used the same subcontractor for the reference paving project that they are proposing to use for the 2020 Capital Metro project. The reference had no issues or complaints with the work performed on the project. An additional project reference was provided for a drainage repair project. The project included removal of existing undersized pipes and replacing them with new box culverts. The project work consisted of daily one-way traffic control, removal and replacement of pipes, installation of safety end treatments and minor pavement work.

Bank account information was provided for review by Forsythe Brothers Infrastructure, LLC for several additional accounts. It was previously noted that Forsythe Brothers Infrastructure, Inc. did not submit any credit sources for either their bank or material vendors. While no credit references were submitted with the supplementary information, financial account information was provided and indicates that Forsythe Brother's LLC appears to possess the financial capacity to complete the project.

As City Engineer, we typically rely upon well-demonstrated experience in a given specialty and credit limits sufficient to ensure adequate purchasing capacity for project materials and equipment to support a recommendation for award of a construction contract. At the City Council's request however, we have conducted evaluations of the contractor's supplementary qualifications information and can state that although the contractor has limited experience with paving projects, they possess some demonstrated work experience that has proven sufficient in other jurisdictions. And, although the

contractor has no credit with their financial institutions or materials suppliers, they have demonstrated via submittal of additional financial information that they presently have sufficient financial reserves to pay for the necessary project materials.

Following our review of the supplemental contractor qualification information, we can therefore conditionally recommend the City award a construction contract to Forsythe Brothers Infrastructure, LLC. in the amount of \$374,188.75 for all Base Bid and Alternate Bid work, with final amounts dependent on actual installed quantities, acknowledging that there is some limited risk to the City making award based upon the nature and extent of the submitted qualifications materials.

We have prepared an Agreement for signature by you in the event the City Council votes to follow this recommendation. Once the Contractor signs the Agreement and all bond and insurance requirements have been satisfied, a Notice to Proceed will be issued. Under the General Conditions of the Agreement, the Contractor shall begin construction within ten (10) days of the Notice to Proceed and substantially complete the project within one hundred and fifty (150) calendar days, excluding any justified delays.

Please let us know if you have any questions in this regard.

Sincerely,



Pauline M. Gray, P.E.

PMG/s

Attachments

PN: 14707.00