



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: June 18, 2024
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

First Reading: Consideration, discussion, and possible action on an Ordinance of the City of Manor, Texas annexing a 1.222 acre, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits, making findings of fact, providing severability clause and an effective date, and providing for open meetings and other related matters.

BACKGROUND/SUMMARY:

This 1.222 acres on surveys is described as an abandoned county right-of-way. It’s unclear if the area was ever used as a right-of-way or if it is a remnant surveying error between the adjoining two tracts. Since it is called out on surveys as right-of-way, this annexation follows the procedure for ROW annexation. That procedure includes a 60-day notice to Travis County as the ROW owner and two public hearings. The first public hearing was held at the June 5th, 2024 City Council meeting. The second public hearing was conducted on June 17th, 2024. The final reading of this Ordinance will be on the July 3rd, 2024, City Council meeting.

This annexation was commenced by Resolution 2024-14 at the May 1st CC meeting. The annexation was requested by the adjacent landowners who are current developing their tracts into mixed-use developments, and they would like to cross the ROW with city utilities and access drives. By transferring the ROW from the county to the city, the city can permit utilities within the area and allow access drives with an approved License and Maintenance Agreement. These would be much more challenging to install if the ROW remains under the county’s jurisdiction.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance
- Aerial Image
- Schedule

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the first reading of an Ordinance of the City of Manor, Texas annexing a 1.222 acre, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits, making findings of fact, providing severability clause and an effective date, and providing for open meetings and other related matters.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**