

# Manor City Council Monthly Report

Name: ANNE WEIR Place/Position Council Pl. 2

Start Date: MAY 1, 2024 End Date: MAY 31, 2024

A completed form **MUST** be turned in monthly report-submission deadline provided by the City Secretary, or compensation for the prior month will be forfeited.

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 4 meetings per year, and provide meeting notes/reports to the City Council on the second regular council meeting of the month (Quarterly – October, January, April, July)
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at the Texas Municipal League (TML) Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours per year
IV	TML Region - 10 Board Member, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and providing an update to City Council is a requirement

# TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

## City Council Meetings/Special Called Sessions

Type of Meeting	Date	Description
Regular City Council Meeting	MAY 1, 2024	Consideration, discussion & possible actions pertaining to the city
Regular City Council Meeting	MAY 15, 2024	Consideration, discussion & possible actions pertaining to the city.

## City Council Workshops

Type of Meeting	Date	Description
Manor Housing Public Facility Corp.	MAY 1, 2024	DISCUSS PROJECT & SERVICES TO THE CORPORATION

## Other

Type	Date	Description
4TH Annual MANORPALOOZA	MAY 3-4, 2024	Family friendly event celebrating the City of Manor & its people
W2/PFC AVELYN MANOR Groundbreaking	MAY 22, 2024	Groundbreaking ceremony for multifamily development in Manor

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

## TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 4 meetings per year, and provide meeting notes/reports to the City Council on the second regular council meeting of the month (Quarterly - October, January, April, July)

### Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
HEALTH COMMITTEE MEETING	YES	MAY 1, 2024	July	Discussion on Travis County Health Contractors STATUS of Community Health Survey

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description

### Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

\* Quarterly Committee Reports Due October, January, April, July

## TIER 3

Tier	Meeting Criteria and Compensation Guidelines
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at the Texas Municipal League (TML) Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours per year

### State/County Meetings

Type of Meeting	Date	Description

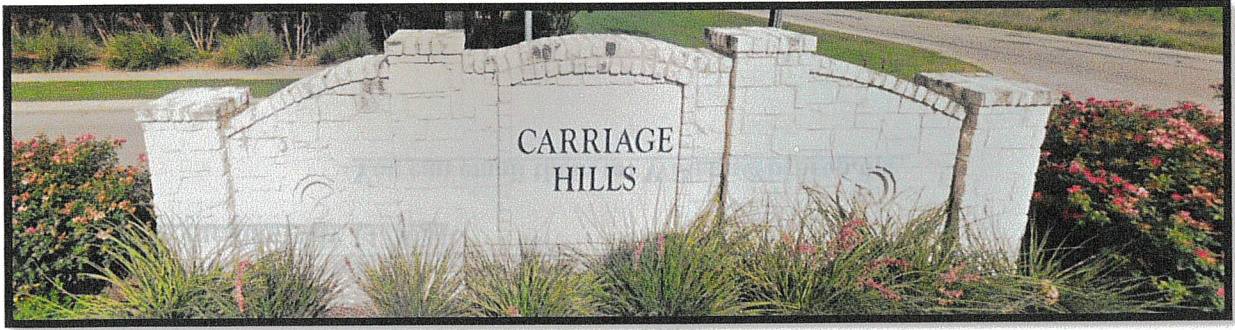
### Community Meetings (minimum of 2 per year).

Individual/ Group	Date	Description
HOA: Carriage Hill	MAY 16, 2024	Annual Meeting - Financial Overview & 2024 Budget, Board Elections, Concerns
ESD:		
EMS:		
Other:		

### Texas Municipal League (TML)

Type	Date	Description	Hours

- Please submit any backup material for Tier 3 that supports your community involvement and attendance.



Carriage Hills Homeowners Association, Inc.  
c/o PS Property Management Co., Inc.  
PO Box 7079; Round Rock, Texas 78683  
Phone: 512-251-6122 • E-mail: [Info@psprop.net](mailto:Info@psprop.net)

## ANNUAL MEETING NOTICE

THURSDAY, MAY 16, 2024 at 7:00pm

### ZOOM MEETING

Meeting ID: 874 0258 0548

Passcode: Carriage

**Registration:** 6:45 PM. Please sign in & register to win one of 3 (\$50.00) Visa Gift Cards for your attendance.

## Meeting Agenda

1. Call to Order
2. Proof of Notice / Establishment of Quorum (23 owners)
3. Introductions / Officers Report
4. Approve 2023 Annual Meeting Minutes
5. Financial Overview & 2024 Budget
6. Old / New Business
7. Board Elections
8. Homeowner Concerns
9. Gift Card Drawing
10. Adjournment

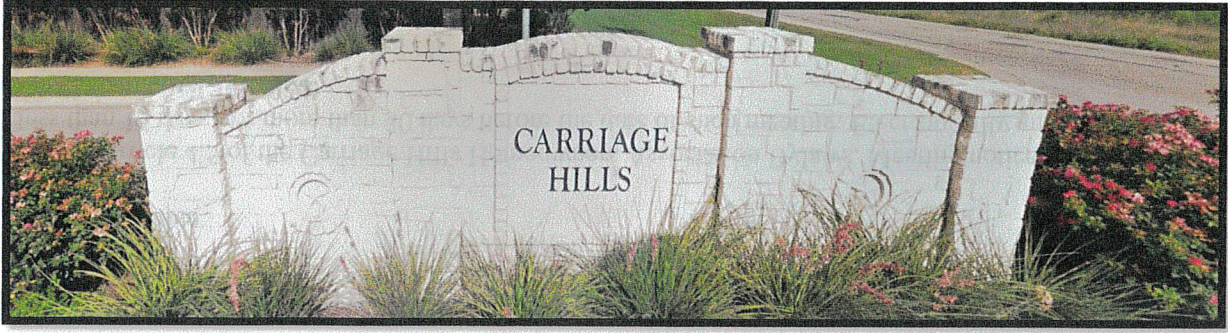
If you are not able to attend the Annual Meeting in person, please fill out the Proxy Form and email it to: [William@psprop.net](mailto:William@psprop.net) before **May 14, 2024**. It is important that you file a proxy to establish a ten percent (10%) quorum so that the association may conduct the business of the association. Your proxy will be voided if you attend the meeting via Zoom.

Thank you for your attention to this important matter. If you have any questions regarding the Annual Meeting, please email the community manager at: [William@psprop.net](mailto:William@psprop.net).

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### Proof of Notice

As per Article 4.5 of the Carriage Hills Homeowners Association Bylaws. Meeting notice is required not less than 15 days nor more than 30 days before the date of such meeting. Electronically and physical email sent **April 18, 2024**.



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## ANNUAL MEETING PROXY 2024

The undersigned authorized voting representative (owner) of address: \_\_\_\_\_ in Carriage Hills Homeowners Association, Inc. do hereby constitute and appoint one of the following as nominee, and proxy with powers of substitution for and in the name and place of the undersigned, to appear, represent, and cast votes only as I specifically instruct in reference to the following matters to come before the Annual Meeting of **Carriage Hills Homeowners Association, Inc.** to be held on **Thursday, May 16, 2024** at 7:00pm via ZOOM.

### GENERAL POWERS

I hereby authorize and instruct my proxy to use their best judgement on all matters which properly come before the meeting as may be authorized by the Carriage Hills Homeowners Association, Inc. Bylaws, to establish a quorum so that the association may conduct the business of the association. The Quorum is ten percent (10%) of the association in good standing.

The undersigned ratify and confirm all acts and things that the proxy may do or cause to be done in the premises, whether at the meeting referred to above or at any change, adjournment, or continuation of it, and revoke all prior proxies previously executed. This proxy expires at the adjournment of the above-mentioned annual meeting.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Print:

**Proxy must be received at the PS Property Management office NO LATER THAN Tuesday May 14, 2024**

**[You can email them to: William@psprop.net](mailto:William@psprop.net)**

P ×


Can you make it, Anne Weir?

Yes

No

N

US

MESSAGE HOST 

W2 Real Estate Partners cordially invites you to the  
GROUNDBREAKING CEREMONY  
OF  
AVELYN MANOR

WEDNESDAY, MAY 22

10:00AM CDT

400 GREGG MANOR RD

MANOR, TX 78653

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RSVP

# 4TH ANNUAL MANORPALOOZA

East Manor Development No. 1,  
15317 US HWY 290 East | Manor TX

MAY 3RD  
5PM-10PM

MAY 4TH  
11AM-11PM



Games | Food Trucks | Vendors | Live Music | Carnival Rides | Family-Friendly  
Fun | Sausage Eating Contest | Firework Show and more!

## SAVE THE DAY!

City Hall  
105 E. Eggleston St., Manor TX, 78653

(512) 272-5555

cityofmanor.org

