



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: April 6, 2022
PREPARED BY: Scott Dunlop, Interim City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to award a Professional Services Contract for a Space Needs Assessment and Facilities Master Plan to PGAL, Inc.

BACKGROUND/SUMMARY:

PGAL was chosen by the Council on February 2, 2022, to enter into contract negotiations to perform the city's Needs Assessment and Facilities Master Plan. This Plan includes a City Hall, Police Station, Public Works, Library, and Multi-generational Recreation Center. The contract price is \$50,000, as was budgeted and provided for in the RFQ, and is for 6 months, which was also the timeframe provided for in the RFQ.

LEGAL REVIEW: Yes
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Professional Services Contract

STAFF RECOMMENDATION:

It is the city staff's recommendation that the City Council approve and award a Professional Services Contract for a Space Needs Assessment and Facilities Master Plan to PGAL, Inc.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**
