AGENDA ITEM NO. _____

AGENDA ITEM SUMMARY FORM

MEETING DATE: November 4, 2026
PREPARED BY: Sofi Duran, Court Administrator
DEPARTMENT: Court

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Professional Services Agreement for Judicial Services with Jay G. Caballero to serve as Associate Municipal Judge for the City of Manor, and administration of the Oath of Office.

BACKGROUND/SUMMARY:

Per the City Charter **Section 7.10. Municipal Court.** The department of the Municipal Court shall be established and maintained. There shall be a court, designated as the "Municipal Court" of the City of Manor, for the trial of misdemeanor offenses, with all such powers and duties as are now, or may hereafter be, prescribed by laws of the State of Texas relative to municipal courts.

The municipal court shall be organized and supervised as follows: [Amended November 2022]

(a) The presiding municipal judge and the associate judges shall be appointed by the city manager, subject to confirmation by the City Council. They shall be compensated as recommended by the city manager and approved by the city council.

Council action is now requested to reappoint Judge Caballero and for his Oath of Office to be administered.

ATTACHMENTS: No