AGENDA ITEM NO. _____

AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: November 4, 2026
PREPARED BY: Belen Peña, Director of Finance
DEPARTMENT: Finance

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Resolution amending and replacing Resolution No. 2019-05, Granting Authority to the City Manager to Establish Purchasing Policies and Procedures; and Authority to Approve Change Orders and Contracts Subject to Limitations Set by State Law, Applicable Statutes, and the City Charter.

BACKGROUND/SUMMARY:
The Purchasing Policy replaces Resolution No. 2019-05 and reflects changes to statutory limits, adjusts administrative purchasing authority, and updates rules on payment methods and prohibited expenses. The policy establishes clear guidelines, spending accountability, and transparency for the acquisition of goods and services. Recent legislative changes in Texas from the 89th Legislative Session significantly update purchasing, bidding, and procurement policies for state agencies, counties, municipalities, and school districts.

ATTACHMENTS: Yes

- Draft Resolution and Exhibit
- Purchasing Policy-Legal Review