



**CITY COUNCIL  
REGULAR SESSION MINUTES  
APRIL 15, 2026**

**This meeting was live-streamed on Manor's Webpage.  
You can access the meeting at <https://www.manortx.gov/171/Public-Meetings-Livestreams>**

**PRESENT:**

Dr. Christopher Harvey, Mayor

**COUNCIL MEMBERS:**

Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4 (Absent)  
Aaron Moreno, Place 5  
Deja Hill, Place 6

**CITY STAFF:**

Scott Moore, City Manager  
Lluvia T. Almaraz, City Secretary  
Ryan Phipps, Chief of Police  
Scott Dunlop, Assistant Development Services Director  
Scott Jones, Economic Development Director  
Matt Woodard, Public Works Director  
Phil Green, IT Director  
Denver Collins, Assistant Chief of Police  
Brittany Lopez, Assistant City Secretary  
Ashlynn Taylor, Marketing & Communications Coordinator  
Stephanie Parkinson, Community Engagements Coordinator  
Veronica Rivera, Assistant City Attorney  
Pauline Gray, P.E., City Engineer

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:05 p.m. on Wednesday, April 15, 2026, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**INVOCATION**

Mayor Harvey delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Harvey led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Robert Battaile, a Manor resident, submitted a speaker card to voice his concerns and opposition regarding Agenda Items No. 5-7, 15,18, and 20-23.

Charissa Callahan, a Manor resident, submitted a speaker card in opposition to Item No. 13. She expressed her concerns regarding the proposed agreement with Clearview AI., Inc. and the city.

No one else appeared at this time.

**EVENTS/ANNOUNCEMENTS**

**A. ManorPalooza May 1-2, 2026, at 153717 US Highway 290E.**

Community Engagements Coordinator Parkinson invited the community to attend the ManorPalooza event on May 1-2, 2026.

**PROCLAMATIONS**

**A. Declaring Wednesday, April 22, 2026, as “Earth Day”**

Mayor Harvey read and presented the proclamation to City Secretary Almaraz, Asst. City Secretary Lopez and Chief of Police Phipps.

## PUBLIC HEARINGS

1. **Conduct a public hearing on a Specific Use Permit for 15,000 square feet of Professional Office, Medical Office, and Medical Clinic, one (1) lot on 3.11 acres, more or less, being located at 13801 N FM 973, Manor, TX.**

*Applicant: Rafiq Kareeya*  
*Owner: Platinum 973 LLC*

City staff recommended that the City Council conduct a public hearing.

Mayor Harvey opened the Public Hearing.

Asst. Development Services Director Dunlop requested that the public hearing remain open because the P&Z Commission meeting was canceled due to a lack of quorum. The commission did not have the opportunity to review the request.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Amezcua for the public hearing to remain open until May 20, 2026, Regular Council Meeting.

There was no further discussion.

**Motion to remain open carried 6-0**

2. **Conduct a public hearing on a Subdivision Concept Plan for Kimbro Crossing being seventeen (17) lots on 52.69 acres, more or less, and being TCAD parcel 236951 also known as 14018 E US 290 HWY, Manor, TX.**

*Applicant: Barron Stark Engineers, LP*  
*Owner: Timmerman Commercial Investments, LP*

City staff recommended that the City Council conduct a public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, a resident of Manor, Texas, submitted a speaker card in opposition to this item.

Asst. Development Services Director Dunlop discussed the proposed request.

A discussion was held regarding the driveway development.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Hill to close the public hearing.

There was no further discussion.

**Motion to close carried 6-0**

- 3. Conduct a public hearing on a Specific Use Permit for 5,725 square feet of Medical Office, one (1) lot on 6.76 acres, more or less, and being Las Entradas North, also known as 12420 Tillgang Pass, Manor, TX.**

*Applicant: LVE Las Entradas REG, LP*

*Owner: LVE Las Entradas REG, LP*

City staff recommended that the City Council conduct a public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, a resident of Manor, Texas, submitted a speaker card in opposition to this item.

Asst. Development Services Director Dunlop requested that the public hearing remain open because the P&Z Commission meeting was canceled due to a lack of quorum. The commission did not have the opportunity to review the request.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua for the public hearing to remain open until May 20, 2026, Regular Council Meeting.

There was no further discussion.

**Motion to remain open carried 6-0**

- 4. Conduct a public hearing on the levying of assessments for Improvement Area #5 in the Manor Heights Public Improvement District.**

City staff recommended that the City Council conduct a public hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, a resident of Manor, Texas, submitted a speaker card in opposition to this item.

Asst. City Attorney Rivera discussed the proposed assessments.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir to close the public hearing.

There was no further discussion.

**Motion to close carried 6-0**

**CONSENT AGENDA**

**5. Consideration, discussion, and possible action to approve the City Council Minutes.**

- **April 1, 2026, City Council Regular Meeting**

**6. Consideration, discussion, and possible action regarding acceptance of the March 2026 City Council Monthly Reports.**

**7. Consideration, discussion, and possible action regarding acceptance of the Second Quarter 2026 City Council Committee Reports.**

**8. Consideration, discussion, and possible action regarding acceptance of the March 2026 Departmental Reports.**

- **Finance – Belen Peña, Finance Director**
- **Police – Ryan Phipps, Chief of Police**
- **Travis County ESD No. 12 – Chris McKenzie, Interim Fire Chief**
- **Economic Development – Scott Jones, Economic Development Director**
- **Development Services – Michael Burrell, Development Services Director**
- **Municipal Court – Sofi Duran, Court Administrator**
- **Public Works – Matt Woodard, Director of Public Works**
- **Human Resources – Scott Moore, City Manager**
- **IT – Phil Green, IT Director**
- **Administration – Lluvia T. Almaraz, City Secretary**
- **Administration – Ashlynn Taylor, Marketing & Communications Coordinator**

**9. Consideration, discussion, and possible action on the acceptance of the conveyance of a 0.983 acre Drainage Easement being a portion of Lot 1A, the Replat of Lot 1, Riata Ford Manor.**

**10. Consideration, discussion, and possible action on a 2.359 acre tract of land easement in the Sumner Bacon Survey No. 62, Abstract No. 63, in Travis County, Texas.**

**11. Consideration, discussion, and possible action on an Easement Encroachment Agreement with Manville Water Supply Corporation.**

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno to approve the consent agenda.

There was no further discussion.

**Motion to approve carried 6-0**

## REGULAR AGENDA

**12. Consideration, discussion, and possible action regarding a Resolution of the City Council of the City of Manor, Texas Supporting the Continued Participation of the Manor Police Department in the Texas Traffic Safety Comprehensive STEP (Selective Traffic Enforcement Program) – CIOT (Click it or Ticket) Grant for the Fiscal Year 2026; Authorizing the City Manager to Execute all necessary documentation; and designating the City Manager as the Authorized Official for all matters pertaining to the Grant, including future fiscal years; and establishing an effective date.**

City staff recommended that the City Council approve Resolution No. 2026-08 as presented.

Sgt. Vega and Chief of Police Phipps discussed the proposed grant request and process.

A discussion was held regarding the enforcement period and the reporting of CIOT conducted in a monthly basis.

A discussion was held regarding the revision of the resolution to remove “including future fiscal years”.

Resolution No. 2026-08: A Resolution of the City Council of the City of Manor, Texas Supporting the Continued Participation of the Manor Police Department in The Texas Traffic Safety Comprehensive Step (Selective Traffic Enforcement Program) - Click It or Ticket (CIOT) Grant for the Fiscal Year 2026; Authorizing the City Manager to Execute all Necessary Documentation; and Designating the City Manager as the Authorized Official for all Matters Pertaining to the Grant; and Establishing an Effective Date.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Mayor Pro Tem Hill to approve Resolution No. 2026-08 of the City of Manor, Texas Supporting the Continued Participation of the Manor Police Department in The Texas Traffic Safety Comprehensive Step (Selective Traffic Enforcement Program) - Click It or Ticket (CIOT) Grant for the Fiscal Year 2026; Authorizing the City Manager to Execute all Necessary Documentation; and Designating the City Manager as the Authorized Official for all Matters Pertaining to the Grant; and Establishing an Effective Date.

There was no further discussion.

**Motion to approve carried 6-0**

**13. Consideration, discussion, and possible action on a Professional Services Agreement with Clearview AI, Inc., an investigative platform that uses facial recognition technology.**

City staff recommended that the City Council approve a Professional Services Agreement with Clearview AI, Inc., and authorize the City Manager to execute the contract.

Sgt. Eaton discussed the proposed agreement.

A discussion was held regarding the agencies that would utilize the system.

A discussion was held regarding the security and safeguards that would be required and set in place by the city.

A discussion was held regarding the proposed pro-rate fees.

A discussion was held regarding the connection to federal agencies.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Hill to postpone the item to May 20, 2026, Regular Council Meeting.

There was no further discussion.

**Motion to postpone carried 5-1 (Mayor Pro Tem Hill voted against)**

**14. Consideration, discussion, and possible action regarding an agreement for additional services with Flock Safety.**

City staff recommended that the City Council approve the agreement for additional services with Flock Safety; and authorize the City Manager to execute the order form.

Asst. Chief of Police Collins and Chief of Police Phipps discussed the proposed agreement and the benefits the upgrade would have, specifically in human trafficking situations.

Ian Leslie, representing Flock Safety, introduced himself and provided an overview of the services currently offered to the city. He emphasized that the proposed upgrade would be essential for the city's needs.

A discussion was held regarding the security and safeguards that would be required and set in place by the city.

A discussion was held regarding the retention period of the data collected.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Mayor Pro Tem Hill to approve the agreement for additional services with Flock Safety; and authorize the City Manager to execute the order form.

There was no further discussion.

**Motion to approve carried 6-0**

**15. Consideration, discussion, and possible action on a partnership between Evolution of Health and the City of Manor for the June Manor Community Day and 5K.**

City staff recommended that the City Council approve a partnership between Evolution of Health and the City of Manor for the June Manor Community Day and 5K.

Community Engagements Coordinator Parkinson discussed the proposed event.

A discussion was held regarding which emergency services entities would participate in the event.

A discussion was held regarding volunteer opportunities.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve a partnership between Evolution of Health and the City of Manor for the June Manor Community Day and 5K.

There was no further discussion.

**Motion to approve carried 6-0**

**16. Consideration, discussion, and possible action to award a Construction Contract for the Gregg Lane Ground Storage Tank and Pressurization Facility to TTE, LLC in the base and alternate bid items amount of \$4,619,808.70**

City staff recommended that the City Council approve and award the Construction Contract with TTE, LCC for the base and alternate bid amount of \$4,619,808.70.

Public Works Director Woodard discussed the proposed construction contract.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve and award the Construction Contract with TTE, LCC for the base and alternate bid amount of \$4,619,808.70.

There was no further discussion.

**Motion to approve carried 6-0**

**17. Consideration, discussion, and possible action on a Specific Use Permit for 15,000 square feet of Professional Office, Medical Office, and Medical Clinic, one (1) lot on 3.11 acres, more or less, being located at 13801 N FM 973, Manor, TX.**

***Applicant: Rafiq Karediya  
Owner: Platinum 973 LLC***

City staff recommended that the City Council postpone this item to May 20, 2026, Regular Council meeting.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir to postpone item to May 20, 2026, Regular Council Meeting.

There was no further discussion.

**Motion to postpone carried 6-0**

**18. Consideration, discussion, and possible action on a Subdivision Concept Plan for Kimbro Crossing being seventeen (17) lots on 52.69 acres, more or less, and being TCAD parcel 236951 also known as 14018 E US 290 HWY, Manor, TX.**

*Applicant: Barron Stark Engineers, LP*

*Owner: Timmerman Commercial Investments, LP*

City staff recommended that the City Council approve a Subdivision Concept Plan for Kimbro Crossing being seventeen (17) lots on 52.69 acres, more or less, and being TCAD parcel 236951 also known as 14018 E US 290 HWY, Manor, TX

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve a Subdivision Concept Plan for Kimbro Crossing being seventeen (17) lots on 52.69 acres, more or less, and being TCAD parcel 236951 also known as 14018 E US 290 HWY, Manor, TX

There was no further discussion.

**Motion to approve carried 6-0**

**19. Consideration, discussion, and possible action on a Specific Use Permit for 5,725 square feet of Medical Office, one (1) lot on 6.76 acres, more or less, and being Las Entradas North, also known as 12420 Tillgang Pass, Manor, TX.**

*Applicant: LVE Las Entradas REG, LP*

*Owner: LVE Las Entradas REG, LP*

City staff recommended that the City Council postpone this item to May 20, 2026, Regular Council Meeting.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir to postpone this item to May 20, 2026, Regular Council Meeting.

There was no further discussion.

**Motion to postpone carried 6-0**

**20. Consideration, discussion, and possible action regarding an Ordinance of the City of Manor, Texas Making a Finding of Special Benefit to the Property in Improvement Area #5 of the Manor Heights Public Improvement District; Providing for the Method of Assessment of Special Assessments Against Property in Improvement Area #5 of the District; Approving an Assessment Roll for Improvement Area #5 of the District; Levying Assessments against Property within Improvement Area #5 of the District; Providing for Payment of the Assessments; Providing for Penalties and Interest on Delinquent Assessments; Establishing a Lien on Property within Improvement Area #5 of the District; Approving an Amended and Restated Service and Assessment Plan; Providing for Related Matters in Accordance with Chapter 372, Texas Local Government Code; Providing an Effective Date; and Providing for Severability.**

City staff recommended that the City Council approve Ordinance No. 817 regarding the levy of assessments in Improvement Area #5 of the Manor Heights Public Improvement District and approve the 2026 Amended and Restated Service and Assessment Plan.

Ordinance No. 817: An Ordinance of The City of Manor, Texas Making a Finding of Special Benefit to the Property in Improvement Area #5 of the Manor Heights Public Improvement District; Providing for the Method of Assessment of Special Assessments Against Property in Improvement Area #5 of the District; Approving an Assessment Roll for Improvement Area #5 of the District; Levying Assessments Against Property Within Improvement Area #5 of the District; Providing for Payment of the Assessments; Providing for Penalties and Interest on Delinquent Assessments; Establishing a Lien on Property Within Improvement Area #5 of the District; Approving an Amended and Restated Service and Assessment Plan; Providing for Related Matters in Accordance With Chapter 372, Texas Local Government Code; Providing an Effective Date; and Providing for Severability.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve Ordinance No. 817 regarding the levy of assessments in Improvement Area #5 of the Manor Heights Public Improvement District and approve the 2026 Amended and Restated Service and Assessment Plan.

There was no further discussion.

**Motion to approve carried 6-0**

At Mayor Harvey's direction, Item No. 21 was removed from consideration. There was no action taken.

**~~21. Consideration, discussion, and possible action on a Tree fee in lieu for the Boyce Street Parking Lot.~~**

~~*Owner: Davis Capital Investments*~~

~~*Applicant: MWM Design Group*~~

**City Council Regular Session Minutes  
April 15, 2026**

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 9:16 p.m. on Wednesday, April 15, 2026, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.074 Personnel Matters to Interview Candidates for appointments to the Community Impact Fee Advisory Committee; Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; Sections 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding EntradaGlen Public Improvement District; Sections 551.071, 551.072 and 551.087 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and deliberation of economic development negotiations* at 9:16 p.m. on Wednesday, April 15, 2026.

The Executive Session was adjourned at 10:23 p.m. on Wednesday, April 15, 2026.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 10:23 p.m. on Wednesday, April 15, 2026.

**22. Consideration, discussion, and possible action on the Third Amendment to Development Agreement (EntradaGlen).**

There was no action taken on this item.

**ADJOURNMENT**

The Regular Session of the Manor City Council was Adjourned at 10:24 p.m. on Wednesday, April 15, 2026.

The Manor City Council approved these minutes on the 6<sup>th</sup> day of May 2026.

**City Council Regular Session Minutes  
April 15, 2026**

**APPROVED:**

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Dr. Christopher Harvey  
Mayor

**ATTEST:**

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Lluvia T. Almaraz, TRMC  
City Secretary

Draft Minutes