

Records Disposition Log

FN
total boxes: 95

Prepared by Records Liaison: Taylor Thomas Date 6/14/2021
 Director Approval Signature: [Signature] Date 6/14/2021
 RMO Approval Signature: [Signature] Date 7/15/2021

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN37	GR1205-26A AP/DISBURSE	FE+3	10/2006-9/2007	S				
FN38	GR1025-28 BANKING RECORDS	FE+5	10/2000-9/2001	S				
FN39	GR1205-26A AP/DISBURSE	FE+3	10/1991-9/1992	S				
FN40	GR1205-26A AP/DISBURSE	FE+3	10/2002-9/2003	S				
FN41	GR1050-52A PAYROLL	FE+4	10/1991-9/1992	S				
FN42	GR1205-26A AP/DISBURSE	FE+3	10/1992-9/1994	S				
FN43	GR1205-26A AP/DISBURSE	FE+3	10/2005-9/2006	S				
FN44	GR1205-26A AP/DISBURSE	FE+3	10/1987-9/1988	S				
FN45	GR1205-26A AP/DISBURSE	FE+3	10/2001-9/2002	S				
FN46	GR1205-26A AP/DISBURSE	FE+3	10/2006-9/2007	S				
FN47	GR1025-27A UT RECORDS	FE+3	10/1993-9/1994	S				
FN48	GR1025-28 BANKING RECORDS	FE+5	10/1985-9/1986	S				

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Legend
Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 6/14/2021

Director Approval Signature: *Lidia M Collins* Date 7/12/2021

RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN49	GR1025-27A UT RECORDS	FE+3	10/1993-9/1994	S				
FN50	GR1205-26A AP/DISBURSE	FE+3	10/2001-9/2003	S				
FN51	GR1205-26A AP/DISBURSE	FE+3	10/1989-9/1990	S				
FN52	GR1205-26A AP/DISBURSE	FE+3	10/1996-9/1997	S				
FN53	GR1205-26A AP/DISBURSE	FE+3	10/2001-9/2002	S				
FN54	GR1025-28 BANKING RECORDS	FE+5	10/1974-9/1977	S				
FN55	GR1050-52A PAYROLL	FE+4	10/2012-9/2013	S				
FN56	GR1050-52A PAYROLL	FE+4	10/2005-9/2006	S				
FN57	GR1205-26A AP/DISBURSE	FE+3	10/2000-9/2001	S				
FN58	GR1205-26A AP/DISBURSE	FE+3	10/1998-9/1999	S				
FN59	GR1025-28 BANKING RECORDS	FE+5	10/2000-9/2001	S				
FN60	GR1205-26A AP/DISBURSE	FE+3	10/2008-9/2009	S				

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Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 6/14/2021
 Director Approval Signature: *Lydia M. Collins* Date 7/12/2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN61	GR1205-26A AP/DISBURSE	FE+3	10/2001-9/2012	S				
FN62	GR1050-52A PAYROLL	FE+4	10/2000-9/2001	S				
FN63	GR1205-26A AP/DISBURSE	FE+3	10/2012-9/2013	S				
FN64	GR1205-26A AP/DISBURSE	FE+3	10/2001-9/2002	S				
FN65	GR1050-52A PAYROLL	FE+4	10/2005-9/2006	S				
FN66	GR1050-52A PAYROLL	FE+4	10/1995-9/1996	S				
FN67	GR1205-26A AP/DISBURSE	FE+3	10/2011-9/2012	S				
FN68	GR1205-26A AP/DISBURSE	FE+3	10/2013-9/2014	S				
FN69	GR1205-26A AP/DISBURSE	FE+3	10/2005-9/2006	S				
FN70	GR1050-52A PAYROLL	FE+4	10/2006-9/2007	S				
FN71	GR1025-28 BANKING RECORDS	FE+5	10/2005-9/2006	S				
FN72	GR1205-26A AP/DISBURSE	FE+3	10/1989-9/1990	S				

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Legend
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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 6/14/2021
 Director Approval Signature: *Lydia M Collins* Date 7/12/2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN73	GR1025-28 BANKING RECORDS	FE+5	10/1988-9/1989	S				
FN74	GR1205-26A AP/DISBURSE	FE+3	10/2002-9/2003	S				
FN75	GR1025-28 BANKING RECORDS	FE+5	10-1999-9/2000	S				
FN76	GR1205-26A AP/DISBURSE	FE+3	10/1996-9/1997	S				
FN77	GR1050-52A PAYROLL	FE+4	10/2014-9/2015	S				
FN78	GR1205-26A AP/DISBURSE	FE+3	10/1991-9/1992	S				
FN79	GR1050-52A PAYROLL	FE+4	10/2002-9/2003	S				
FN80	GR1050-52A PAYROLL	FE+4	10/2011-9/2012	S				
FN81	GR1050-52A PAYROLL	FE+4	10/1994-9/1995	S				
FN82	GR1205-26A AP/DISBURSE	FE+3	10/2004-9/2005	S				
FN83	GR1205-26A AP/DISBURSE	FE+3	10/1994-9/1995	S				
FN84	GR1205-26A AP/DISBURSE	FE+3	10/2006-9/2007	S				

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Legend
Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 7/12/2021
 Director Approval Signature: *Lydia M. Collier* Date 7/12/2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN85	GR1025-28 BANKING RECORDS	FE+5	10/1988-9/1989	S				
FN86	GR1205-26A AP/DISBURSE	FE+3	10/2002-9/2003	S				
FN87	GR1205-26A AP/DISBURSE	FE+3	10/2013-9/2014	S				
FN88	GR1205-26A AP/DISBURSE	FE+3	10/2012-9/2013	S				
FN89	GR1205-26A AP/DISBURSE	FE+3	10/2002-9/2003	S				
FN90	GR1050-52A PAYROLL	FE+4	10/2012-9/2013	S				
FN91	GR1025-28 BANKING RECORDS	FE+5	10/2003-9/2004	S				
FN92	GR1050-52A PAYROLL	FE+4	10/1985-9/1986	S				
FN93	GR1205-26A AP/DISBURSE	FE+3	10/2014-9/2015	S				
FN94	GR1205-26A AP/DISBURSE	FE+3	10/1992-9/1993	S				
FN95	GR1025-28 BANKING RECORDS	FE+5	10/2002-9/2003	S				
FN96	GR1025-28 BANKING RECORDS	FE+5	10/2000-9/2001	S				

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Legend
 Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 7/13/2021
 Director Approval Signature: [Signature] Date 7.13.2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN97	GR1025-26A AP/DISBURSE	FE+3	10/1990-9/1991	S				
FN98	GR1050-52A PAYROLL	FE+4	10/2014-9/2015	S				
FN99	GR1025-26A AP/DISBURSE	FE+3	10/1993-9/1994	S				
FN100	GR1025-26A AP/DISBURSE	FE+3	10/1995-9/1996	S				
FN101	GR1025-28 BANKING RECORDS	FE+5	10/2011-9/2012	S				
FN102	GR1050-52A PAYROLL	FE+4	10/2010-9/2011	S				
FN103	GR1025-28 BANKING RECORDS	FE+5	10/1993-9/1994	S				
FN104	GR1025-26A AP/DISBURSE	FE+3	10/2008-9/2009	S				
FN105	GR1025-26A AP/DISBURSE	FE+3	10/1991-9/1992	S				
FN106	GR1025-28 BANKING RECORDS	FE+5	10/2001-9/2002	S				
FN107	GR1025-26A AP/DISBURSE	FE+3	MISC OVER 7YRS	S				
FN108	GR1050-52A PAYROLL	FE+4	10/1993-9/1994	S				

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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 7/13/2021
 Director Approval Signature: *Alycia M. Collins* Date 7-13-2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN109	GR1050-52A PAYROLL	FE+4	10/2013-9/2014	S				
FN110	GR1025-26A AP/DISBURSE	FE+3	10/2011-9/2012	S				
FN111	GR1025-28 BANKING RECORDS	FE+5	10/2006-9/2007	S				
FN112	GR1025-28 BANKING RECORDS	FE+5	10/1989-9/1990	S				
FN113	GR1050-52A PAYROLL	FE+4	10/2013-9/2014	S				
FN114	GR1025-26A AP/DISBURSE	FE+3	10/2008-9/2009	S				
FN115	GR1025-26A AP/DISBURSE	FE+3	10/2013-9/2014	S				
FN116	GR1025-26A AP/DISBURSE	FE+3	10/1991-9/1992	S				
FN117	GR1025-26A AP/DISBURSE	FE+3	10/2003-9/2004	S				
FN118	GR1025-26A AP/DISBURSE	FE+3	10/1995-9/1996	S				
FN119	GR1050-52A PAYROLL	FE+4	10/2012-9/2013	S				
FN120	GR1025-28 BANKING RECORDS	FE+5	10/1984-9/1985	S				

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Records Disposition Log

Prepared by Records Liaison: Taylor Thomas Date 7/13/2021
 Director Approval Signature: *Sybil M. Collier* Date 7-13-2021
 RMO Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Box Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
FN121	GR1050-52A PAYROLL	FE+4	10/2011-9/2012	S				
FN122	GR1025-28 BANKING RECORDS	FE+5	10/1991-9/1992	S				
FN123	GR1025-26A AP/DISBURSE	FE+3	10/2004-9/2005	S				
FN124	GR1025-28 BANKING RECORDS	FE+5	10/2013-9/2014	S				
FN125	GR1050-52A PAYROLL	FE+4	10/1991-9/1992	S				
FN126	GR1025-26A AP/DISBURSE	FE+3	10/2013-9/2014	S				
FN127	GR1025-26A AP/DISBURSE	FE+3	10/2013-9/2014	S				
FN128	GR1025-28 BANKING RECORDS	FE+5	10/2014-9/2015	S				
FN129	GR1025-26A AP/DISBURSE	FE+3	10/2010-9/2011	S				
FN130	GR1025-26A AP/DISBURSE	FE+3	10/2012-9/2013	S				
FN131	GR1025-26A AP/DISBURSE	FE+3	10/1993-9/1994	S				

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Legend
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