



**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** November 13, 2024  
**PREPARED BY:** Michael Burrell, Interim Director  
**DEPARTMENT:** Development Services

**AGENDA ITEM DESCRIPTION:**

**Conduct a public hearing on a Subdivision Short Form Final Plat for two (2) lots on 5.735 acres, more or less, and being located at 11712 Arnhamn Lane Manor, TX.**

*Applicant: Baeza Engineering, PLLC  
 Owner: John Kerr*

**BACKGROUND/SUMMARY:** This short form plat has been reviewed and deemed in conformance with our code of ordinances.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Plat
- Engineer Comments and Responses
- Approval Letter
- Aerial Image
- Public notice
- Mailing labels

**ACTIONS:**

<i>Discretion</i>	Non- Discretionary
<i>Subdivision Review Type</i>	Not Applicable
<i>Actions</i>	Open, Close, Postpone

**STAFF RECOMMENDATION:**

It is the City Staff’s recommendation that the Planning and Zoning Commission conduct a public hearing on a Subdivision Short Form Final Plat for two (2) lots on 5.735 acres, more or less, and being located at 11712 Arnhamn Lane Manor, TX.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**