



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** November 5, 2025  
**PREPARED BY:** Michael Burrell, Director  
**DEPARTMENT:** Development Services

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### AGENDA ITEM DESCRIPTION:

First Reading: Consideration, discussion, and possible action on an ordinance annexing 10.01-acres, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits, providing for an open meeting, and other related matters.

### BACKGROUND/SUMMARY:

The property owner, 13419 Highway 290 AGV, LLC, has submitted a petition for voluntary annexation into the city limits of Manor for a 10.01-acre tract in the Manor Commercial Park III subdivision.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney

**FISCAL IMPACT:** No

**FORM 1295 FILED:** Not Applicable

**PRESENTATION:** No

**ATTACHMENTS:** Yes

- Resolution No. 2025-39
- Exhibit - Post Annexation provision of Services Agreement
- Petition
- Schedule
- Draft ordinance

### STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the first reading of an ordinance annexing 10.01-acres, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits.

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<b>PLANNING &amp; ZONING COMMISSION:</b>	<b>Recommend Approval</b>	<b>Disapproval</b>
None		

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