



AGENDA ITEM SUMMARY FORM

MEETING DATE: November 5, 2025
PREPARED BY: Michael Burrell, Development Services Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Professional Services Agreement with GovWell Technologies Inc., for Permitting, Planning, and Code Enforcement software.

BACKGROUND/SUMMARY:

GovWell Technologies Inc. is a permitting software that the Development Services department is seeking to migrate to. The package we are pursuing is building permit and inspection service, planning and zoning, code enforcement, and licensing. With this service, they offer built-in plan review, live support for staff and the public during business hours, and 24/7 AI assistance.

The cost of the software is \$34,000. This includes the annual subscription cost for the year, deployment, data migration from our current software to GovWell, and training on how to use it. This cost has been factored into the fiscal year's budget, and the tech fees charged with each permit processed typically equal the cost of the service. Over the last four fiscal years, we've secured over \$30,000 in tech fees each year, which essentially means it pays for itself. Additionally, with all the features rolled into GovWell, we would be able to phase out other programs over time, reducing overall costs.

Multiple service providers were spoken with, all of whom were in the price range of \$31,000-\$34,000.

LEGAL REVIEW: Yes, Veronica Rivera – Assistant City Attorney

FISCAL IMPACT: Yes

FORM 1295 FILED: Yes

PRESENTATION: No

ATTACHMENTS: Yes

- Contract

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve a Professional Services Agreement with GovWell Technologies Inc., for Permitting, Planning, and Code Enforcement software to form and authorize the city manager to execute the contract upon final approval from city legal counsel.
