



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** May 15, 2024  
**PREPARED BY:** Phil Green, IT Director  
**DEPARTMENT:** Information Technology

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### AGENDA ITEM DESCRIPTION

Consideration, discussion, and possible action on a Statement of Work for surplus services with GTS Technology Solutions.

### BACKGROUND/SUMMARY:

In 2023, the Department of Information Technology presented a list of technology equipment to the City Council that exceeded its useful life and warranty support. The 2024 surplus list includes additional equipment that has been added for you to review. The proposed statement of work with GTS, which is a service company, on the State of Texas award to surplus hardware vendor. Other local units of government have utilized GTS to dispose of their technology equipment properly.

**LEGAL REVIEW:** Not applicable  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Statement of Work
- City's Surplus list

### STAFF RECOMMENDATION:

The staff recommends that the City Council approve a Statement of Work for surplus services with GTS Technology Solutions and authorize the City Manager to execute the agreement after legal review.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

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