



MEMO

To: Mayor and City Council Members

From: Scott Jones, Economic Development Director

Date: May 15, 2024

RE: **April 15 to May 10 Economic Development Department Activity**

- 3 Economic Impact Studies completed this month, 3 more contemplated and forms completed, and one Rent Assistance Program Application in process; multiple Chapter 380 Agreement negotiations upcoming including one being negotiated currently; multiple ED incentive applications pending;
- Awarded Services Contract for the E. Manor Development #1 Feasibility Study to selected consultant Hunden Partners; negotiating contract execution; setting up dates/times for initial kickoff sessions with City Council and staff;
- 2 Catalyst Team calls regarding Downtown planning and ManorPalooza event; Downtown Design Team held a public input session I attended at ManorPalooza and obtained input from 70-75 individuals, distributed QR code cards for additional online input, will integrate into the planning process in time for City Council/P&Z Infill Zoning/Planning Workshop being set for June 1 or after (elected officials and appointed members currently being contacted for availability);
- Zoom meeting with City of Austin officials, Manor staff and Dalfen on Manor Downs 146 ac property ETJ release: positive results exhibited by Austin and their legal team;
- Completed Austin Business Journal East Austin Growth Summit advertising and public relations promotion opportunity for the City of Manor and Economic Development: Circuit of the Americas April 18th; attended by City staff and Council members;
- Met with Yalondra and Wayne Schneider re: donation of Manor historical documents to the City for display in future library, museum, etc.; he requests public acknowledgment for the donors as the only caveat; Yalondra working on satisfying caveat and acquisition of donations and proper storage until they can be displayed;
- Procuring property appraisals and due diligence, negotiating Chapter 380 Agreements, initiating and directing Services Agreements with legal counsel;
- Met Armando Perez with Oncor re: power capabilities in Manor N/NW; met 2 potential developers for future city facilities; prospecting with multiple sources and landowners/developers for future retail, restaurant, hospitality, healthcare and industrial businesses;
- Met Kirk Lohmann & Grant Hutchison re. Shadow Glen Golf Course real estate issues;



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- Attended CTRMA Board of Director's meeting in Austin, set in-person meeting with James Bass and CTRMA staff for May 9 with me and City Manager to discuss US290 widening;
- Confirmed attendance and reservations for CSEF Conference in Las Vegas May 19-21;
- Advertised Solid Waste & Recycling RFP in 2 newspapers 4/26, held mandatory respondent meeting 5/3 in Council Chambers with City Staff and consultant Solid Waste Specialists, LLC.;
- Attended the Manor Chamber of Commerce Power Breakfast 5/2 with Texas Workforce Commission's Commissioner Representing Employers, Joe Esparza.
- Attended 1 Capital Project Status meeting with GBA; responded to 2 Opportunity Austin/State of Texas Economic Development Site Selection RFPs we have qualifying sites for;
- Attended 1 Regular City Council Meeting, one Public Facilities Corporation Meeting, 4 City Staff Meetings