



January 8, 2021

RE: 305 East Burton Street Fence Variance

Dear Property Owner:

The City of Manor Board of Adjustment will be conducting a public hearing to consider a variance request for 305 East Burton Street to increase the minimum fence height from six (6) feet to eight (8) feet. You are being notified because you own property within 300 feet of the property for which this request is being made. The request will be posted on the agenda as follows:

Public Hearing: Conduct a public hearing on a variance request from Manor Code of Ordinances, Chapter 14, Article 14.01, Section 14.01.008 and located at 305 East Burton Street, Manor, TX, to increase the minimum fence height from six (6) feet to eight (8) feet.

The Board of Adjustment will convene at 6:30PM on January 27, 2021 at 105 E. Eggleston St. in the City Council Chambers.**

Ordinance Requirement:

Manor Code of Ordinances, Article 14.01, Section 14.01.008 – *Privacy fence* means a construction, not considered a structure, which is designed for screening or enclosing and constructed of wood or masonry or a combination thereof at least six feet in height.

Requested Variance:

Eight feet in height.

If you have no interest in the case there is no need for you to attend.** You may address any comments to me at the address or phone number listed below. Any communications I receive will be made available to the Commission members during the discussion of this item. For your convenience, my email address is sdunlop@cityofmanor.org

** Due to the declared Public Health Emergency related to COVID-19, at the time of this notification the Board of Adjustment meetings are being conducted via video conference and livestreamed on the City's Facebook page ([facebook.com/cityofmanor](https://www.facebook.com/cityofmanor)) and the Chambers is closed to the public.

Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting http://www.cityofmanor.org/page/homepage_calendar where registration information will be posted with the agenda for the public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to publiccomments@cityofmanor.org. Once registered, instructions will be emailed to you on how to join the video conference by calling in. Your speaker card must be received two (2) hours prior to scheduled meeting.

To see how the meeting will be conducted, whether via video conference or in-person, you may refer to the posted agenda for the January 27th Board of Adjustment or by calling 512-215-8116. Board of Adjustment agendas and speaker registration information can be found here under the date of the meeting: http://www.cityofmanor.org/page/homepage_calendar. Agendas are posted 72 hours prior to the scheduled meeting.

Sincerely,

Scott Dunlop
Assistant Development Director
sdunlop@cityofmanor.org
512-215-8262