



Texas Engineering Firm #4242

Date: Monday, March 22, 2021

Nicholas Sandlin
Sandlin Services

operations@sandlinservices.com

Permit Number 2021-P-1310-SF
Job Address: 16101 Anderson Road, Manor, TX. 78653

Dear Nicholas Sandlin,

The first submittal of the 16101 Anderson Road - Headrick Short Form Final Plat (*Short Form Final Plat*) submitted by Sandlin Services and received on April 13, 2021, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@gbateam.com.

1. The name and address of the surveyor and engineer should be listed on the final plat.
2. The proposed use of the lot should be provided on the plat.
3. The existing property lines, including bearings and distances of the land being subdivided should be shown on the plat.
4. The dimensions of all existing and recorded streets should be shown on the final plat. (The right-of-way width should be labeled).
5. For projects located within the City's extra-territorial jurisdiction, one (1) extra copy of the items required for City submittal must be provided to the County for review and approval. The applicant shall be responsible for any additional information required by the County for Final Plat approval.

1500 County Road 269
Leander, TX 78641

PO Box 2029
Leander, TX 78646-2029

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Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

A handwritten signature in blue ink that reads "Pauline M. Gray". The signature is written in a cursive style.

Pauline Gray, P.E.
Senior Engineer
Jay Engineering, a Division of GBA



April 12, 2021

City of Manor
City of Manor Development Services
105 E. Eggleston Street
Manor, Texas 78653

**Sylvia Headrick Short Form Final Plat –
Comment Response Letter – U0**

Review Team,

Enclosed please find our updated submittal in response to the comments issued by the the City of Manor for the proposed Sylvia Headrick Final Plat. You'll find an item-by-item response to the comments is given below:

Sylvia Headrick Final Plat

Comment Response 04/12/2021

1. The name and address of the surveyor and engineer should be listed on the final plat.
Response: completed
2. **The proposed use of the lot should be provided on the plat.**
Response: Current use is single family. There is no proposed development or new use. It will remain single family. Owner seeking legal lot through plat.
3. The existing property lines, including bearings and distances of the land being subdivided should be shown on the plat.
Response: these are included.
4. The dimensions of all existing and recorded streets should be shown on the final plat. (The right-of-way width should be labeled).
Response: these are included.
5. For projects located within the City's extraterritorial jurisdiction, one (1) extra copy of the items required for City submittal must be provided to the County for review and approval. The applicant shall be responsible for any additional information required by the County for Final Plat approval.
Response: We submitted this same plat document and comment response to Travis County on 4/12. Edits requested by both County and for the City of Manor are included in this submission.



Sandlin Services, LLC
P: (806)679-7303
TBPELS Firm # 21356

We have uploaded an electronic copy of the Final Plat in PDF to MyGovernmentOnline.com and included a copy of this comment response letter with supporting documents. Should you have any questions or need anything further at this time, please contact me at (806) 679-7303.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Sandlin", is written over a light gray, semi-transparent rectangular background.

Nick Sandlin, P.E.
President & Principal
TBPELS Firm# 21356