



MEMO

To: Mayor and City Council Members
From: Debbie Charbonneau, Heritage & Tourism Manager
Date: April 19, 2023
RE: **March & April**

COMMUNITY MEETINGS

Chamber of Commerce Board Meeting – Monday, March 6, 2023
Chamber of Commerce Board Meeting – Monday, April 10, 2023
Chamber of Commerce March Monthly Membership Meeting – Thursday, March 9, 2023
Chamber of Commerce April Monthly Membership Meeting – Thursday, April 10, 2023
City Council Meeting – Wednesday, March 15, 2023
City Council Meeting – Wednesday, April 19, 2023
Staff Meeting – Tuesday, March 7, 2023
Staff Meeting – Tuesday, March 21, 2023
Staff Meeting – Tuesday, March 28, 2023
Staff Meeting – Tuesday, April 4, 2023
Juneteenth Meeting – Monday, March 6, 2023
Juneteenth Meeting – Wednesday, April 12, 2023
Austin Business Journal Summit Meeting – Wednesday, March 15, 2023

BUSINESS CONTACTS/VISITS

I made 32 business contacts/visits for the months of March & April 2023.

EVENTS

MANOR ARTISANS MARKET – MARCH 19, 2023 & APRIL 16, 2023

The Market will be located at Timmermann Park. Please join them the 3rd Sunday of each month and support local artisans from 11:00am – 2:00pm.



MEMO

SMALL BUSINESS COFFEE – MARCH 22, 2023

I am holding the coffee on Small Business Emergency Preparedness. Deidre Pattillo from the SBDC will present the program. The program includes the following:

WOULD YOUR BUSINESS SURVIVE IF:

- The road to your business closes as result of contraction or bad weather?
- A key supplier/customer goes out of business:
- A key employee gets sick for an extended period of time?

WHY PREPARE:

From workplace disruptions to natural and man-made disasters, as a small business owner, you should be ready for anything. Unexpected events can quickly interrupt your business putting you and your employees at risk. If you are not prepared, your business could shut down forever. This session discusses those areas critical to protecting your business, employees, and the community, as well as resources to develop your own business continuity plan.

MANOR COMMUNITY FARMER'S MARKET

The Market is located at Shadow Glen Club House. Please join them every Wednesday from 4:00pm – 7:00pm and support your local small businesses.

CITY OF MANOR EASTER EGG HUNT – SATURDAY, APRIL 1, 2023

The event was held at Jennie Lane Park, and it was very well attended, even the Easter Bunny.

KEEP MANOR BEAUTIFUL SPRING CLEANUP

We are hosting a Spring Cleanup and invite everyone to join us on Earth Day, Saturday, April 22, 2023, for a cleanup from 9:00am – 12:00pm at Timmermann Park.

MANORPALOOZA



MEMO

The event is May 5 & 6, 2023 in the downtown Manor Art Park. There are many activities planned for everyone. There will be live music, MLE sausage eating contest, food trucks, carnival, fireworks, vendors and much more. We hope to see you downtown.



MEMO

METT (MANOR, ELGIN, TAYLOR TEXAS CHAMBERS OF COMMERCE)

Please join us for the first METT Business Summit focusing on the growth, development, and opportunities for businesses on the 290 & 95 corridor. This event will be jam packed with information. We are thrilled to have this event covered by the Austin Business Journal. We believe their participation in the selection of questions and moderating the panel, will be key in providing everyone with purposeful and intentional conversation for both small and big businesses alike. The speakers are:

Adriana Cruz	Keynote	Executive Director of Economic Development & Tourism
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Tucker Ferguson, P.E.		Austin District Engineer for TxDOT
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Panel of Experts:

Abby Mellott	Moderator	Market President & Publisher Austin Business Journal
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Bryan Bracewell	Owner	Southside Market & Barbecue & President, Elgin EDC
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Dr. Chris Cervini	Vice Chancellor for Community and Public Affairs at ACC	
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Michele Glaze	Head of Communications & Community Affairs	Samsung
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Brandt Rydell	Mayor, Taylor	Assistant General Council for ERCOT
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Your Hosts for the Event are:

Debbie Charbonneau	President/CEO	Manor Chamber of Commerce
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Veronica Seever	President/CEO	Greater Elgin Chamber of Commerce
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Tia Stone	President/CEO	Greater Taylor Chamber of Commerce
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If you would like to attend, please go to the Elgin Chamber of Commerce to register.



MEMO

RETIREMENT

Through a letter given to City Manager Scott Moore, I informed him about my resignation with the City of Manor, effective May 31, 2023.

I would also like to take advantages of this situation to express my deepest gratitude to this City and the people that form it for always treating me with the greatest respect. In addition to helping me develop my professional career until the day of my imminent retirement.



MEMO