

Manor City Council Monthly Report

Name: Deja Hill Place/Position Council Member, Place 6

Start Date: October 1, 2023 End Date: October 31, 2023

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Council Special Meeting	10/2/2023	Minutes Attached
Council Regular Meeting	10/18/2023	Minutes Attached
Council Workshop	10/18/2023	Minutes Attached

Other Meetings

Type of Meeting	Date	Description
Manor Housing Public Facility Corporation	10/2/2023	Minutes Attached

Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.



**CITY COUNCIL
CALLED SPECIAL SESSION MINUTES
OCTOBER 2, 2023**

**This meeting was live-streamed on Manor's YouTube Channel
<https://www.youtube.com/@cityofmanorsocial/streams>**

PRESENT:

Dr. Christopher Harvey, Mayor (left at 9:00 p.m.)

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Scott Dunlop, Development Services Director
Lydia Collins, Finance Director
Scott Jones, Economic Development Director
Matthew Woodard, Public Works Director
Tracey Vasquez, HR Director
Veronica Rivera, Assistant City Attorney
Phil Green, IT Director
Gregory Miller, Bond Counsel
Chasem Creed, IT Technician

SPECIAL SESSION – 7:00 P.M.

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Harvey at 7:08 p.m. on Monday, October 2, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Father Daniel Robayo with Mary Magdalene Episcopal Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PROCLAMATION

A. Declaring the month of October 2023 as “Breast Cancer Awareness Month”

Mayor Harvey read and presented the proclamation to the Health Committee.

B. Declaring the month of October 2023 as “Domestic Violence Awareness Month”

Mayor Harvey read and presented the proclamation to the Victim Services Department and the Public Safety Committee.

PUBLIC COMMENTS

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the comprehensive plan, bond issuance, and the public comments procedures. He spoke in opposition to Agenda Item Nos. 2,3,6,7,8,9 and 10. He stated that he would be submitting an initiative petition for a special election.

No one else appeared at this time.

Mayor Harvey adjourned the special session of the Manor City Council into Executive Session at 7:25 p.m. on Monday, October 2, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; and Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Spring project* at 7:25 p.m. on Monday, October 2, 2023.

Mayor Harvey left the meeting at 9:00 p.m. after the Executive Session due to personal matters.

The Executive Session was adjourned at 9:01 p.m. on Monday, October 2, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:01 p.m. on Monday, October 2, 2023.

REGULAR AGENDA

1. Consideration, discussion, and possible action on a resolution authorizing publication of notice of intention to issue combination tax and revenue certificates of obligation.

The city staff recommended that the City Council approve Resolution No. 2023-32 Authorizing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation.

Resolution No. 2023-32: Resolution Authorizing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation.

Gregory Miller, Bond Counsel with Bickerstaff Health Delgado Acosta LLP discussed the proposed Resolution.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to approve Resolution No. 2023-32 Authorizing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation.

A discussion was held regarding the clarification of acquiring real property for public safety facilities.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Deja Hill voted against)

2. Consideration, discussion, and possible action on an amendment to the Real Estate Purchase Contract.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve the amendment to the real estate contract as discussed in Executive Session in a final form acceptable to the City Manager and City Attorney.

There was no further discussion.

Motion to approve carried 6-0

REGULAR AGENDA

3. Consideration, discussion, and possible action regarding the selection of a contractor and an alternate pursuant to the August 25, 2023, Request for Proposal for the Scope of Services solicited under the Terms and Conditions for the Downtown Strategic Plan Consulting Services for the City of Manor.

The city staff recommended that the City Council authorize the City Manager to approve a contractor and an alternate to provide consulting services regarding the Downtown Strategic Plan and to authorize the City Manager to negotiate and execute a contract with said contractor or alternate in an amount not to exceed \$180,000.00, after legal review.

Economic Development Director Jones discussed the proposed proposals for the scope of Services for the Downtown Strategic Plan Consulting Services.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to authorize the City Manager to approve a contractor and an alternate to provide consulting services regarding the Downtown Strategic Plan and to authorize the City Manager to negotiate and execute a contract with said contractor or alternate in an amount not to exceed \$180,000.00, after legal review.

A discussion was held regarding the clarification of naming the contractors.

MOTION: Upon an amended motion made by Council Member Wallace and seconded by Council Member Moreno, to include and approve the primary contract with Catalyst Consulting Firm and the alternate contract with Design Workshop.

A discussion was held regarding the staff's recommendation.

A discussion was held regarding clarification of the scope of work for the primary agreement vs the alternate agreement.

There was no further discussion.

Motion to approve carried 6-0

4. Consideration, discussion, and possible action on a Texas Motor Vehicle Records Data Contract.

The city staff recommended that the City Council approve a Texas Motor Vehicle Records Data Contract.

Development Services Director Dunlop discussed the proposed renewal contract.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua, to approve a Texas Motor Vehicle Records Data Contract.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Moreno voted against)

5. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance amending to Chapter 14 Zoning of the Manor Code of Ordinances to Modify the Provisions for the Residential Land Use Table Relating to Single Family Attached (2 units) and Single Family Attached (3 or more units); Industrialized Housing Standards; and Office, Commercial, Institutional Architectural Standards.**

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 719 Amending Chapter 14, Zoning, of the Code of Ordinances of the City of Manor, Texas, by Providing for Amendments to the Residential Land Use Table; Moving Regulations for Industrialized Housing From Chapter 14, Zoning to a Stand-Alone Section of the Code of Ordinances; Modifying Office, Commercial, and Institutional Architectural Standards; Providing an Effective Date, Savings, Severability, and Open Meetings Clauses; and Providing for Related Matters.

Ordinance No. 719: An Ordinance of the City of Manor, Texas, Amending Chapter 14, Zoning, of the Code of Ordinances of the City of Manor, Texas, by Providing for Amendments to the Residential Land Use Table; Moving Regulations for Industrialized Housing From Chapter 14, Zoning to a Stand-Alone Section of the Code of Ordinances; Modifying Office, Commercial, and Institutional Architectural Standards; Providing an Effective Date, Savings, Severability, and Open Meetings Clauses; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to approve the second and final reading of Ordinance No. 719 Amending Chapter 14, Zoning, of the Code of Ordinances of the City of Manor, Texas, by Providing for Amendments to the Residential Land Use Table; Moving Regulations for Industrialized Housing From Chapter 14, Zoning to a Stand-Alone Section of the Code of Ordinances; Modifying Office, Commercial, and Institutional Architectural Standards; Providing an Effective Date, Savings, Severability, and Open Meetings Clauses; and Providing for Related Matters.

There was no further discussion.

Motion to approve carried 6-0

6. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX. Applicant: Sotol Ventures; Owner: Dalton Wallace**

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 720 for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

Rachael Shanks with Sotol Ventures submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance 720: An Ordinance of The City of Manor, Texas, Amending Chapter 14, Zoning of The City of Manor, Texas Code of Ordinances Rezoning a Parcel of Land From Medium Commercial (C-2) To Planned Unit Development (PUD); Making Findings Of Fact; And Providing For Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezuca to approve the second and final reading of Ordinance No. 720 for the Okra Tract Development Final Planned Unit Development Site Plan, three hundred and thirty-one (331) lots on 113.4 acres, more or less, and being located at 14418 N. FM 973, Manor, TX.

There was no further discussion.

Motion to approve carried 6-0

7. Consideration, discussion, and possible action on a Development Agreement establishing development standards for the Okra Development.

The city staff recommended that the City Council approve a Development Agreement establishing development standards for the Okra Development.

Development Services Director Dunlop discussed the proposed agreement.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir, to approve a Development Agreement establishing development standards for the Okra Development.

A discussion was held regarding clarification of TxDOT approval.

There was no further discussion.

Motion to approve carried 6-0

8. Second and Final Reading: Consideration, discussion, and possible action on an ordinance for the Manor Heights (Carillon) Subdivision Planned Unit Development (PUD) Amendment located at 13201 Old Kimbro Road, Manor, TX. Applicant: Kimley Horn and Associates, Inc; Owner: RHOF, LLC.

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 721 Amending Ordinance 534 to Modify the Planned Unit Development Land Use Plan for the Manor Heights Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD).

Development Services Director Dunlop discussed the proposed ordinance.

Sarah Starkey with Kimley-Horn submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance 721: An Ordinance of The City of Manor, Texas, Amending Ordinance 534 To Modify The Planned Unit Development Land Use Plan For The Manor Heights Development; Rezoning From Planned Unit Development (PUD) To Planned Unit Development (PUD); Making Findings Of Fact; And Providing For Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua, to approve the second and final reading of Ordinance No. 721 Amending Ordinance 534 to Modify the Planned Unit Development Land Use Plan for the Manor Heights Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD).

There was no further discussion.

Motion to approve carried 6-0

9. Consideration, discussion, and possible action on the Fourth Amendment to the Manor Heights Development Agreement

The city staff recommended that the City Council approve the Fourth Amendment to the Manor Heights Development Agreement.

Development Services Director Dunlop discussed the proposed agreement.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua, to approve the Fourth Amendment to the Manor Heights Development Agreement.

There was no further discussion.

Motion to approve carried 6-0

10. Second and final Reading: Consideration, discussion, and possible action on an ordinance rezoning two (2) lots on .297 acres, more or less, at 108 W Boyce & 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB). Applicant: Jiwon Jung; Owner: Build Block

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 722 rezoning two (2) lots on .297 acres, more or less, at 108 W Boyce & 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB).

Development Services Director Dunlop discussed the proposed ordinance.

Sarah Starkey with Kimley-Horn submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance 722: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land From Single Family Suburban (SF-1) to Downtown Business (DB); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir, to approve the second and final reading of Ordinance No. 722 rezoning two (2) lots on .297 acres, more or less, at 108 W Boyce & 104 W Boyce St., Manor, TX from Single Family (SF-1) to Downtown Business (DB).

There was no further discussion.

Motion to approve carried 6-0

11. Consideration, discussion, and possible action on accepting the FY 2023-2024 proposal between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP).

The city staff recommended that the City Council approve the proposal between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP) and authorize the City Manager to execute the final contract after legal review.

Human Resources Director Vasquez discussed the proposed agreement with EAP.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir, to approve the proposal between the City of Manor and Alliance Work Partners for the Employee Assistance Program (EAP) and authorize the City Manager to execute the final contract after legal review.

There was no further discussion.

Motion to approve carried 6-0

12. Consideration, discussion, and possible action on an agreement between the City of Manor and NEOGOV, a Human Resource Informational System (HRIS) for the Human Resources Department.

The city staff recommended that the City Council approve a two-year agreement between the City of Manor and NEOGOV, a Human Resources Informational System (HRIS) for the Human Resources Department and authorize the City Manager to execute the final contract after legal review.

Human Resources Director Vasquez discussed the proposed agreement with NEOGOV.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve a two-year agreement between the City of Manor and NEOGOV, a Human Resources Informational System (HRIS) for the Human Resources Department and authorize the City Manager to execute the final contract after legal review.

There was no further discussion.

Motion to approve carried 6-0

13. Consideration, discussion, and possible action on a Software and Services Purchase Agreement between the City of Manor and Cities Digital Inc. (CDI).

The city staff recommended that the City Council approve a Software and Services Purchase Agreement between the City of Manor and Cities Digital Inc. (CDI) in the amount not to exceed \$85,000.

City Secretary Almaraz discussed the proposed agreement with CDI.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua, to approve a Software and Services Purchase Agreement between the City of Manor and Cities Digital Inc. (CDI) in the amount not to exceed \$85,000.

A discussion was held regarding CDI security processes.

There was no further discussion.

Motion to approve carried 6-0

14. Consideration, discussion, and possible action on a resolution nominating a candidate for the Board of Directors of the Travis Central Appraisal District.

The city staff recommended that the City Council postpone item to the October 18th Regular City Council meeting to give Council additional time to consider a candidate for the Board of Directors of the Travis Central Appraisal District.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to postpone item to the October 18, 2023, Regular Council Meeting.

There was no further discussion.


Motion to approve carried 6-0

ADJOURNMENT

The Special Session of the Manor City Council was Adjourned at 9:49 p.m. on Wednesday, October 17, 2023.

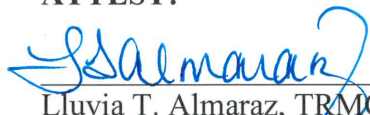
These minutes were approved by the Manor City Council on the 18th day of October 2023.

APPROVED:



Emily Hill,
Mayor Pro Tem

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





**CITY COUNCIL
REGULAR SESSION MINUTES
OCTOBER 18, 2023**

**This meeting was live-streamed on Manor's YouTube Channel
<https://www.youtube.com/@cityofmanorsocial/streams>**

PRESENT:

Dr. Christopher Harvey, Mayor (Absent)

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Denver Collins, Assistant Chief of Police
James Allen, Lieutenant
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Matthew Woodard, Public Works Director
Tracey Vasquez, HR Director
Sarah Friberg, Court Administrator
Veronica Rivera, Assistant City Attorney
Phil Green, IT Director
Chasem Creed, IT Technician

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Pro Tem Emily Hill at 7:02 p.m. on Wednesday, October 18, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Rev. David Tucker with Spirit of Hope Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Emily Hill led the Pledge of Allegiance.

PUBLIC COMMENTS

Kirk Lohmann, 12801 Lexington St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the proposed Shadowglen Public Unit (PUD) Development.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the proposed Bond Propositions and Town Home Development. He also requested a procedure to request community program funds for the community.

No one else appeared at this time.

PUBLIC HEARING

- 1. Conduct a public hearing on an ordinance amending the Shadowglen Planned Unit Development (PUD) and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX. Applicant: *Marcus Equity*; Owner: *Cottonwood Holdings Limited, LLC***

The city staff recommended that the City Council postpone the Public Hearing to December 6, 2023, Regular Council meeting due to additional documents that would need further review.

Mayor Pro Tem Emily Hill opened the Public Hearing.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir, to open the public hearing and postpone the public hearing until December 6, 2023, Regular Council Meeting.

There was no further discussion.

Motion to postpone carried 6-0

- 2. Conduct a public hearing on an ordinance rezoning one (1) lot on 6.17 acres, more or less, and being located at 12920 Old Hwy 20, Manor, TX from Agricultural (A) to Townhome (TH). Applicant: *DB Land Consulting LLC*; Owner: *SAMPSG PROPERTIES LLC***

The city staff recommended that the City Council conduct the public hearing.

**City Council Regular Session Minutes
October 18, 2023**

Mayor Pro Tem Emily Hill opened the Public Hearing.

Julie Leonard, 12821 Ring Drive, Manor, Texas, submitted a speaker card in opposition to this item. Ms. Leonard spoke regarding the proposed rezoning request and expressed her concerns.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the proposed rezoning request.

Mark Thoman, 12741 Bella Parkway, Manor, Texas, submitted a speaker card in opposition to this item. Mr. Thoman spoke regarding the proposed rezoning request and expressed his concerns.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to close the public hearing.

There was no further discussion.

Motion to close carried 6-0

CONSENT AGENDA

3. Consideration, discussion, and possible action to approve the City Council Minutes.

- **September 20, 2023, City Council Regular Meeting; and**
- **October 2, 2023, City Council Called Special Session**

4. Consideration, discussion, and possible action on accepting the September 2023 Departmental Reports.

- **Finance – Lydia Collins, Director of Finance**
- **Police – Ryan Phipps, Chief of Police**
- **Travis County ESD No. 12 – Ryan Smith, Fire Chief**
- **Economic Development – Scott Jones, Economic Development Director**
- **Development Services – Scott Dunlop, Development Services Director**
- **Municipal Court – Sarah Friberg, Court Clerk**
- **Public Works – Matt Woodard, Director of Public Works**
- **Manor Cemetery – Nora Sanchez, MC Manager**
- **Human Resources – Tracey Vasquez, HR Manager**
- **IT – Phil Green, IT Director**
- **Administration – Lluvia T. Almaraz, City Secretary**

5. Consideration, discussion, and possible action on a Wastewater Utility Easement for Lot 4, Block 55 Town of Manor, locally known as 401 Llano Street, Manor, TX.

6. Consideration, discussion, and possible action on a Wastewater Utility Easement for Monarch Ranch at Manor LLC.

A discussion was held regarding Manor Police Department's response time on calls.

Chief Phipps stated that Manor Night at the Park would be held on Friday, October 27, 2023, at Timmermann Park.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to accept and approve the Consent Agenda as read.

There was no further discussion.

Motion to approve carried 6-0

REGULAR AGENDA

7. First Reading: Consideration, discussion, and possible action on the first reading of an Ordinance amending the Shadowglen Planned Unit Development (PUD) and being located at the intersections of Lexington Street and US Hwy 290 as well as Shadowglen Boulevard and US Hwy 290, Manor, TX. Applicant: Marcus Equity; Owner: Cottonwood Holdings Limited, LLC

The city staff recommended that the City Council postpone item to December 6, 2023, Regular Council Meeting.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to postpone item to December 6, 2023, Regular Council Meeting.

There was no further discussion.

Motion to postpone carried 6-0

8. Consideration, discussion, and possible action on a Resolution to authorize the Manor Police Department to apply for grant funds for the purpose of purchasing two police patrol canines.

The city staff recommended that the City Council approve Resolution No. 2023-34 and authorize the City Manager to execute all documentation.

Lt. Allen discussed the proposed grant opportunity.

Resolution No 2023-34: A Resolution of The City Council of The City of Manor, Texas Authorizing the Filing of a Grant Application To K9s 4 Cops; Authorizing the City Manager to Execute all Necessary Documentation; and Establishing an Effective Date.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve Resolution No. 2023-34 and authorize the City Manager to execute all documentation.

A discussion was held regarding the coverage of the grant.

There was no further discussion.

Motion to approve carried 6-0

Council Member Deja Hill advised she would be abstaining from discussion and consideration of the following item, as her home was within the radius of the development and received a mailing notice. The appropriate Conflict of Interest Affidavit was filled out and filed with the City Secretary.

Council Member Deja Hill removed herself from the dais.

9. First Reading: Consideration, discussion, and possible action on the first reading of an Ordinance rezoning one (1) lot on 6.17 acres, more or less, and being located at 12920 Old Hwy 20, Manor, TX from Agricultural (A) to Townhome (TH). Applicant: DB Land Consulting LLC; Owner: SAMPSG PROPERTIES LLC

The city staff recommended that the City Council approve the first reading of an Ordinance rezoning one (1) lot on 6.17 acres, more or less, and being located at 12920 Old Hwy 20, Manor, TX from Agricultural (A) to Townhome (TH).

Development Services Director Dunlop discussed the proposed rezoning request.

A discussion was regarding annexation.

A discussion was held regarding the unofficial petition that had been circulated to the residents.

A discussion was held regarding future development that could be proposed.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua, to deny the first reading of an Ordinance rezoning one (1) lot on 6.17 acres, more or less, and being located at 12920 Old Hwy 20, Manor, TX from Agricultural (A) to Townhome (TH).

A discussion was held regarding other zoning regulations that could be proposed.

There was no further discussion.

Motion to approve denial carried 5-0

Council Member Deja Hill returned to the Dais.

10. Consideration, discussion, and possible action on a Resolution of the City of Manor, Texas approving and authorizing the Manor Heights Public Improvement District Reimbursement Agreement (Improvement Area #4).

The city staff recommended that the City Council approve Resolution No. 2023-35 of the City of Manor, Texas approving and authorizing the Manor Heights Public Improvement District Improvement (PID) Area #4 Reimbursement Agreement.

Assistant City Attorney Rivera discussed the proposed Manor Heights PID Reimbursement Agreement.

Resolution No. 2023-35: A Resolution of The City of Manor, Texas Approving and Authorizing the Manor Heights Public Improvement District Reimbursement Agreement (Improvement Area #4).

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua, to approve Resolution No. 2023-35 of the City of Manor, Texas approving and authorizing the Manor Heights Public Improvement District Improvement (PID) Area #4 Reimbursement Agreement.

There was no further discussion.

Motion to approve carried 6-0

11. Consideration, discussion, and possible action on an Ordinance amending Chapter 1, General Provisions, of the Manor Code of Ordinances to modify Planning and Zoning Commission membership and terms of its members.

The city staff recommended that the City Council approve Ordinance No. 723 amending Chapter 1, General Provisions, of the Manor Code of Ordinances to modify Planning and Zoning Commission membership and terms of its members.

Development Services Director Dunlop discussed the proposed amendment ordinance.

Ordinance No. 723: An Ordinance of The City of Manor, Texas, Amending Chapter 1, General Provisions, of The Code of Ordinances of The City of Manor, Texas, to Modify the Planning and Zoning Commission Membership; Terms of Its Members; Providing an Effective Date, Savings, Severability, and Open Meetings Clauses; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve Ordinance No. 723 amending Chapter 1, General Provisions, of the Manor Code of Ordinances to modify Planning and Zoning Commission membership and terms of its members.

**City Council Regular Session Minutes
October 18, 2023**

There was no further discussion.

Motion to approve carried 6-0

Mayor Pro Tem Emily Hill adjourned the regular session of the Manor City Council into Executive Session at 7:45 p.m. on Wednesday, October 18, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; Sections 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding structuring Council compensation; Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Spring project; and Section 551.074, Texas Government Code, to evaluate the performance and duties of the City Manager at 7:45 p.m. on Wednesday, October 18, 2023.*

The Executive Session was adjourned at 8:47 p.m. on Wednesday, October 18, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:19 p.m. on Wednesday, September 20, 2023.

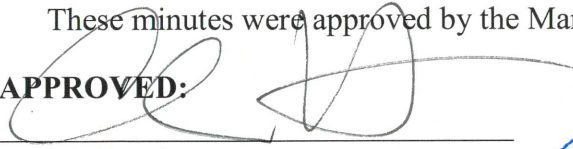
There was no further discussion, and no action was taken.

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 8:47 p.m. on Wednesday, October 18, 2023.

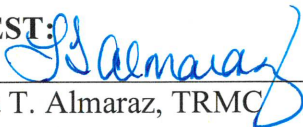
These minutes were approved by the Manor City Council on the 1st day of November 2023.

APPROVED:



Dr. Christopher Harvey,
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





**CITY COUNCIL
WORKSHOP SESSION MINUTES
OCTOBER 18, 2023**

PRESENT:

Dr. Christopher Harvey, Mayor (Absent)

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2 (Arrived at 5:45 p.m.)
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5 (Arrived at 5:45 p.m.)
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Phil Green, IT Director

WORKSHOP SESSION – 5:30 P.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Pro Tem Emily Hill at 5:38 p.m. on Wednesday, October 18, 2023, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

A. City of Manor First Round of Concepts Feedback Session

AJ West, Chief operating Officer with Chickenango Marketing Solutions was present.

The following topics were discussed.

- City of Manor Team Feedback Discussion
- Common Vision for Second Round Discussion
- Wrap-Up and Next Steps

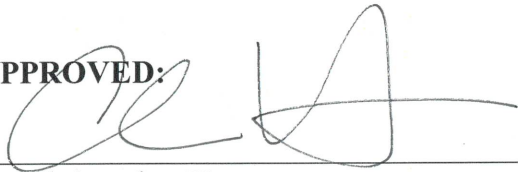
There was no action taken.

ADJOURNMENT

The Workshop Session of the Manor City Council Adjourned at 6:08 p.m. on Wednesday, October 18, 2023.

These minutes were approved by the Manor City Council on the 1st day of November 2023.

APPROVED:



Dr. Christopher Harvey
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





**MANOR HOUSING PUBLIC FACILITY CORPORATION
REGULAR SESSION MINUTES
OCTOBER 2, 2023**

PRESENT:

Dr. Christopher Harvey, President (Arrived at 6:27 p.m.)

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Vice-President
Anne Weir, Board Member
Maria Amezcua, Board Member
Sonia Wallace, Board Member
Aaron Moreno, Board Member
Deja Hill, Board Member

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Scott Jones, Economic Development Director
Christina Lane, Finance Consultant
Gregory Miller, Bond Counsel

REGULAR SESSION – 6:00 P.M.

With a quorum of the Board Members present, the regular session of the Manor Housing Public Facility Corporation was called to order by Board Vice President Emily Hill at 6:05 p.m. on Monday, October 2, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PUBLIC COMMENTS

No one appeared at this time.

REGULAR AGENDA

1. Consideration, discussion, and possible action to approve the Manor Housing Public Facility Corporation Minutes of the September 20, 2023, meeting.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Amezcua to approve the Manor Housing Public Facility Corporation Minutes of the September 20, 2023, meeting.

There was no further discussion.

Motion to approve carried 6-0

2. Consideration, discussion, and possible action to reaffirm the Board's authorization of the negotiation and execution of agreements and other instruments in furtherance of the MHPFC/W2 multifamily development that was previously approved by the Board at a meeting held on May 31, 2023.

Gregory Miller, Bond Counsel gave an update on the MHPFC/W2 multifamily development and proposed agreements.

A discussion was held regarding sales tax.

MOTION: Upon a motion made by Board Member Moreno and seconded by Board Member Wallace to authorize and direct the General Manager to negotiate and execute all required agreements and other instruments in furtherance of the MHPFC/W2 multifamily development that was previously approved by the Board at a meeting held on May 31, 2023.

There was no further discussion.

Motion to approve carried 6-0

3. Consideration, discussion, and possible action to reaffirm the Board's authorization of its authorization and direction of the General Manager to incorporate one or more special purpose entities in furtherance of the MHPFC/W2 multifamily development that was previously approved by the Board at a meeting held on May 31, 2023.

Gregory Miller, Bond Counsel gave an update on the authorization of the negotiation and execution of agreements and other instruments in furtherance of the MHPFC/W2 multifamily development that was previously approved by the Board at a meeting held on May 31, 2023.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Amezcua to authorize and direct the General Manager to incorporate one or more special purpose entities on behalf of the Manor Housing Public Facility Corporation in furtherance of the MHPC/W2 multifamily development that was previously approved by the Board at a meeting held on May 31, 2023.

There was no further discussion.

Motion to approve carried 6-0

Mayor Harvey arrived at 6:27 p.m.

4. Consideration, discussion, and possible action to select Hilltop Securities as Financial Advisor for one or more Manor Housing Public Facility Corporation affordable housing projects.

Gregory Miller, Bond Counsel discussed the proposed selection of Hilltop Securities as Financial Advisor for one or more Manor Housing Public Facility Corporation affordable housing projects.

Claire Merritt, Vice President with Hilltop Securities introduced herself and gave a brief summary of services that Hilltop Securities provides to their clients.

MOTION: Upon a motion made by Board Member Moreno and seconded by Board Member Wallace to approve the selection of Hilltop Securities as Financial Advisor for one or more Manor Housing Public Facility Corporation affordable housing projects; and authorize the General Manager to execute the agreement.

A discussion was held regarding the clarification of the service agreement and Financial Services qualifications.

There was no further discussion.

Motion to approve carried 7-0

5. Consideration, discussion, and possible action to approve an inducement resolution that authorizes an application to the Texas Bond Review Board for an allocation of up to \$70,000,000 in private activity volume cap multi-family non-recourse bonds to Manor Leased Housing Associates I, LP, or one of Dominium Acquisition, LLC's related entities, for a proposed affordable multi-family development to be known as Tower Road Apartments, located at or near 12200 Tower Road, Manor, Texas 787653.

Gregory Miller, Bond Counsel discussed the proposed resolution.

A discussion was held regarding the next steps for development.

Resolution No. 2023-MHPFC02: A Resolution Of The Manor Housing Public Facility Corporation Authorizing An Application To The Texas Bond Review Board For An Allocation Of Up To \$70,000,000 In Private Activity Volume Cap Multi-Family Non-Recourse Bonds To Manor Leased Housing Associates I, LP, Or One Of Dominion Acquisition, LLC's Related Entities, For A Proposed Affordable Multi-Family Development To Be Known As Tower Road Apartments, Located At Or Near 12200 Tower Road, Manor, Texas 787653.

MOTION: Upon a motion made by Board Member Wallace and seconded by Board Member Amezcua to approve Resolution No. 2023-MHPFC02 as presented.

There was no further discussion.

Motion to approve carried 7-0

ADJOURNMENT

The Regular Session of the Manor Housing Public Facility Corporation was Adjourned at 6:36 p.m. on Monday, October 2, 2023. *(Video Recording Archived)*

These minutes were approved by the Manor Housing Public Facility Corporation on the ____ day of _____ 2023.

APPROVED:

Dr. Christopher Harvey
PFC Board President

ATTEST:

Lluvia T. Almaraz,
PFC Board Secretary

Manor City Council Monthly Report

Name: Deja Hill Place/Position Council Member, Place 6

Start Date: November 1, 2023 End Date: November 30, 2023

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Council Regular Meeting	11/1/2023	Minutes Attached
Council Regular Meeting	11/15/2023	Minutes Attached
Council Special Session	11/20/2023	Minutes Attached
Council Special Session	11/29/2023	Minutes Attached

Other Meetings

Type of Meeting	Date	Description

Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.



**CITY COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 1, 2023**

**This meeting was live-streamed on Manor's YouTube Channel
<https://www.youtube.com/@cityofmanorsocial/streams>**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Matthew Woodard, Public Works Director
Tracey Vasquez, HR Director
Gracie Montano, Senior Deputy Court Clerk
Brittany Martinez, Deputy Court Clerk
John Yeager, Judge
Jay Caballero, Judge
Veronica Rivera, Assistant City Attorney
Frank Phelan, P.E., City Engineer
Phil Green, IT Director
Chasem Creed, IT Technician

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:02 p.m. on Wednesday, November 1, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Father Daniel Robayo with St. Mary Magdelene Episcopal Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PROCLAMATION

A. Declaring the week of November 6 – November 10, 2023, as “Municipal Court Week”

Mayor Harvey read and presented the proclamation to the Court Department.

B. Declaring Friday, November 3, 2023, as “Texas Arbor Day”

Mayor Harvey read and presented the proclamation to the Public Works Department.

Matthew Woodard, Public Works Director introduced Alison Baylis with Texas A&M Forest Services. Ms. Baylis congratulated the City of Manor for the recognition of being a Tree City USA for a second year and discussed the qualifications that are required for the recognition.

PUBLIC COMMENTS

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the bond propositions. He discussed the advisory committee’s regulations for open meetings and opposition to Agenda Item No. 4 and No. 7.

No one else appeared at this time.

At the request of Council Member Deja Hill, Item No. 3 was pulled from the Consent agenda and considered separately.

CONSENT AGENDA

1. **Consideration, discussion, and possible action to approve the City Council Minutes.**
 - **October 18, 2023, City Council Workshop; and**
 - **October 18, 2023, City Council Regular Meeting**
2. **Consideration, discussion, and possible action on a Wastewater Utility Easement for Timmermann Commercial Investments, LP.**

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir, to approve Item No. 1 and Item No. 2.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

3. **Consideration, discussion, and possible action on an amendment to the Chickenango Marketing Solutions Inc. Professional Services Agreement extending the previous agreement to December 15, 2023.**

The city staff recommended that the City Council approve the amendment to the professional services agreement with Chickenango Marketing Solutions Inc. and authorize the City Manager to execute the agreement, extending the term of the agreement to December 15, 2023.

Economic Development Director Jones discussed the reasons why the agreement was being extended.

A discussion was held regarding community input.

Mayor Harvey expressed the importance of submitting the requested information to Chickenango.

A discussion was held regarding whether additional service fees would increase due to the extension of the agreement.

A discussion was held regarding the internal process that is being conducted with the consultant and city staff.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to approve the amendment to the professional services agreement with Chickenango Marketing Solutions Inc. and authorize the City Manager to execute the agreement, extending the term of the agreement to December 15, 2023.

There was no further discussion.

Motion to approve carried 7-0

4. Consideration, discussion, and possible action to approve an Ordinance adopting and establishing compensation for the Mayor and City Council and a structured policy and procedure process.

The city staff recommended that the City Council approve Ordinance No. 724 setting compensation for the mayor and members of the City Council.

HR Director Vasquez discussed the proposed compensation ordinance.

A discussion was held regarding how the compensation plan had been brought up prior and how it led to being presented to the City Council for consideration.

Mayor Harvey discussed the Charter Amendments from prior years and explained the proposed Council Compensation Plan by Tier.

A discussion was held regarding public comments on social media.

City Secretary Almaraz explained what would be required by the City Council to submit monthly to show the participation they've completed to meet the Tier criteria.

Councilwoman Weir thanked city staff and others for preparing the Compensation Plan.

Councilwoman Deja Hill expressed her viewpoint regarding the criteria of each Tier.

Mayor Harvey expressed his viewpoint regarding the meeting criteria and compensation guidelines for each Tier.

A discussion was held regarding the criteria to meet each Tier's guidelines monthly.

Mayor Harvey requested staff to meet with the council at a later date regarding the submittal of monthly reports.

Ordinance No. 724: An Ordinance of The City of Manor, Texas Setting the Compensation for the Mayor and Members of the City Council; Providing a Severability Clause, Providing Savings, Effective Date and Open Meetings Clauses, and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to approve Ordinance No. 724 setting the compensation for the Mayor and Members of the City Council.

There was no further discussion.

Motion to approve carried 6-1 (Council Member Deja Hill voted against)

5. Consideration, discussion, and possible action to reject all bids for the Gregg Manor Road Ground Storage Tank & Pressurization Facility Improvements project funded under the FY2021 Tax and Revenue Certificates of Obligation.

The city staff recommended that the City Council vote to reject all bids for the Gregg Manor Groundwater Storage Tank & Pressurization Facility improvements project and have the project rebid on November 14, 2023.

City Engineer Phelan discussed the reason for the request to reject all bids submitted.

A discussion was held regarding the rebidding process.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to vote to reject all bids for the Gregg Manor Groundwater Storage Tank & Pressurization Facility improvements project and have the project rebid on November 14, 2023.

There was no further discussion.

Motion to approve carried 7-0

6. Consideration, discussion, and possible action on a resolution nominating a candidate for the Board of Directors of the Travis Central Appraisal District.

The city staff recommended that the City Council approve Resolution No. 2023-33 nominating a citizen for the Board of Directors of the Travis Central Appraisal District and authorize the City Manager to submit a nomination ballot on behalf of the city.

City Secretary Almaraz stated that she had received a nominations for P&Z Commissioner Mr. Feliz Paiz and Councilwoman Amezcua.

Mayor Harvey submitted a nomination for Jorge Flores and Feliz Paiz.

Mayor Harvey read a letter submitted by Mr. Flores to consider his nomination.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Moreno, to nominate Councilwoman Maria Amezcua.

Mayor Harvey asked Councilwoman Amezcua if she accepted the nomination.

Councilwoman Amezcua accepted.

There was no further discussion.

Motion to approve carried 7-0

Resolution No. 2023-33: A Resolution of The City Council of The City of Manor, Texas Approving the City of Manor's Submission Nominating a Candidate for the Board of Directors of the Travis Central Appraisal District.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir, to approve Resolution No. 2023-33 nominating Maria Amezcua for the Board of Directors of the Travis Central Appraisal District and authorize the City Manager to submit a nomination ballot on behalf of the city.

There was no further discussion.

Motion to approve carried 7-0

7. Consideration, discussion, and possible action on Ordinance amending Manor Code of Ordinances, Appendix A Fee Schedule establishing building and development related fees, business-related fees, special services by law enforcement staff, administrative and miscellaneous fees, animal control fees, utility service charges and fees, municipal court fees, repealing conflicting ordinances, providing for penalties, and providing for savings, severability, open meetings, and effective date clauses.

The city staff recommended that the City Council approve Ordinance No. 725 amending Manor Code of Ordinances, Appendix A Fee Schedule establishing building and development related fees, business-related fees, special services by law enforcement staff, administrative and miscellaneous fees, animal control fees, utility service charges and fees, municipal court fees, repealing conflicting ordinances, providing for penalties, and providing for savings, severability, open meetings, and effective date clauses and providing for related matters.

Development Services Director Dunlop discussed the proposed fee changes.

A discussion was held regarding the comparison with other cities regarding building fees.

Ordinance No. 725: An Ordinance of The City of Manor, Texas, Amending Manor Code of Ordinances Appendix A Fee Schedule by Establishing Building and Development Related Fees; Business Related Fees; Special Services by Law Enforcement Staff; Administrative and Miscellaneous Fees; Animal Control Fees; Utility Service Charges and Fees; Municipal Court Fees; Repealing Conflicting Ordinances; Providing For Penalties; Providing for Savings, Severability, Open Meetings and Effective Date Clauses; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Wallace, to approve Ordinance No. 725 amending Manor Code of Ordinances, Appendix A Fee Schedule establishing building and development related fees, business-related fees, special services by law enforcement staff, administrative and miscellaneous fees, animal control fees, utility service charges and fees, municipal court fees, repealing conflicting ordinances, providing for penalties, and providing for savings, severability, open meetings, and effective date clauses and providing for related matters.

There was no further discussion.

Motion to approve carried 7-0

8. Consideration, discussion, and possible action on discontinuing services with Spectrum/Charter and transferring to AT&T MetroEthernet Services.

The city staff recommended that the City Council approve the continuation of the month-to-month services with Spectrum/Charter and authorize the discontinuation of internet in an amount not to exceed \$56,000.

IT Director Green discussed the reason for the termination of internet services with Spectrum.

A discussion was held regarding additional termination fees that would be required during the transition.

IT Director Green confirmed that the switch would be transparent and there wouldn't be any internet interruptions while transitioning.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to approve the continuation of the month-to-month services with Spectrum/Charter and authorize the discontinuation of internet in an amount not to exceed \$56,000.

There was no further discussion.

Motion to approve carried 7-0

9. Consideration, discussion, and possible action on the Bristol Myers Squibb Foundation Grant Agreement.

The city staff recommended that the City Council direct city staff to work with the Health Committee and Black Men's Health Clinic in establishing a partnership to utilize the Bristol Myers Squibb Foundation Grant funds for the City of Manor health initiatives.

**City Council Regular Session Minutes
November 1, 2023**

Council Member Weir stated that she invited previous Mayor Larry Wallace to discuss the Bristol Myers Squibb Foundation Grant Agreement.

A discussion was held regarding the city's collaboration with Bristol Myers Squibb Foundation.

A discussion was held regarding the age requirements for participation in the program.

A discussion was held regarding the aspect of the project.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua, to direct city staff to work with the Health Committee and Black Men's Health Clinic in establishing a partnership to utilize the Bristol Myers Squibb Foundation Grant funds for the City of Manor health initiatives.

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 8:43 p.m. on Wednesday, November 1, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; and Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Spring project* at 8:43 p.m. on Wednesday, November 1, 2023.

The Executive Session was adjourned at 9:29 p.m. on Wednesday, November 1, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:29 p.m. on Wednesday, November 1, 2023.

There was no further discussion, and no action was taken.

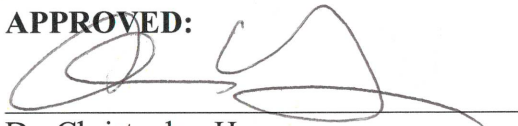
**City Council Regular Session Minutes
November 1, 2023**

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 9:29 p.m. on Wednesday, November 1, 2023.

These minutes were approved by the Manor City Council on the 15th day of November 2023.

APPROVED:



Dr. Christopher Harvey,
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





**CITY COUNCIL
REGULAR SESSION MINUTES
NOVEMBER 15, 2023**

**This meeting was live-streamed on Manor's YouTube Channel
<https://www.youtube.com/@cityofmanorsocial/streams>**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Denver Collins, Assistant Chief of Police
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Matthew Woodard, Public Works Director
Tracey Vasquez, HR Director
Sarah Friberg, Court Administrator
Frank T. Phelan, P.E., City Engineer
Paige Saenz, City Attorney
Chasem Creed, IT Technician

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:04 p.m. on Wednesday, November 15, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PROCLAMATIONS

A. Declaring November 9, 2023, as “Senior Access 30th Anniversary Day”

Mayor Harvey read the proclamation proclaiming Senior Access 30th Anniversary Day.

EVENTS/ANNOUNCEMENTS

A. Texas Arbor Day Event, November 18, 2023, at Timmermann Park

Matthew Woodard, Public Works Director invited everyone to attend the Texas Arbor Day Event being held at Timmermann Park from 9:00 am – 10:00 am.

B. Holidays in the Park, December 2, 2023, at Timmermann Park

Tracey Vasquez, Human Services Director invited everyone to attend the Holidays in the Park Event being held at Timmermann Park from noon – 5:00 pm.

PUBLIC COMMENTS

No one appeared at this time.

REPORTS

Reports about items of community interest on which no action was taken.

A. Tower Road Apartments Presentation

Gregory Miller with Bickerstaff Heath Delgado Acosta LLP gave a brief update on the proposed development and next steps.

David D’Amelio with Dominion discussed the attached PowerPoint presentation and explained the Texas Bond Lottery and Finance application processes.

A discussion was held regarding parking concerns for the development.

A discussion was held regarding income qualifications.

A discussion was held regarding community engagement.

**City Council Regular Session Minutes
November 15, 2023**

At the request of Mayor Harvey, Item No. 5 was pulled from the Consent Agenda and considered separately.

CONSENT AGENDA

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of the November 1, 2023, City Council Regular Meeting.**
- 2. Consideration, discussion, and possible action on accepting the October 2023 Departmental Reports.**
 - **Finance – Scott Moore, City Manager**
 - **Police – Ryan Phipps, Chief of Police**
 - **Travis County ESD No. 12 – Ryan Smith, Fire Chief**
 - **Economic Development – Scott Jones, Economic Development Director**
 - **Development Services – Scott Dunlop, Development Services Director**
 - **Municipal Court – Sarah Friberg, Court Clerk**
 - **Public Works – Matt Woodard, Director of Public Works**
 - **Manor Cemetery – Nora Sanchez, MC Manager**
 - **Human Resources – Tracey Vasquez, HR Manager**
 - **IT – Phil Green, IT Director**
 - **Administration – Lluvia T. Almaraz, City Secretary**
- 3. Consideration, discussion, and possible action on the Purchase Agreement with Mae M. Vrazel for a wastewater easement with a temporary construction easement.**
- 4. Consideration, discussion, and possible action on a Supplement to the Agreement for Street Lighting Service by and between Oncor Electric Delivery Company and the City of Manor for street light service within the Monarch Ranch Subdivision.**

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir to accept and approve the Consent Agenda.

A discussion was held regarding clarification on the juvenile detention reporting.

Councilman Moreno thanked the Manor Police Department for their response to a shooting incident in his neighborhood.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

5. Consideration, discussion, and possible action to place liens on properties that were abated for violations of Manor Code of Ordinance Article 6.03 for tall grass, litter, and junk on properties.

The city staff recommended that the City Council acknowledge and place liens on properties that were abated for violations of Manor Code of Ordinance Article 6.03 for tall grass, litter, and junk on properties with revisions to the city name on each lien document; and authorize the City Manager to execute the liens.

A discussion was held regarding the total times property owners were notified of violations.

A discussion was held regarding the lien costs of each property.

A discussion was held regarding the possibility of establishing partnerships with businesses for property owners who do not have the means or resources to maintain their properties.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to acknowledge and place liens on properties that were abated for violations of Manor Code of Ordinance Article 6.03 for tall grass, litter, and junk on properties with revisions to the city name on each lien document; and authorize the City Manager to execute the liens.

There was no further discussion.

Motion to approve carried 6-1 (Council Member Deja Hill voted against)

At the request of Mayor Harvey, Item No. 9 and Item No. 10 were conducted next.

9. Consideration, discussion, and possible action on an appointment to the Planning and Zoning Commission, Alternate No. 1 position expiring in January 2025.

Mayor Harvey stated that two applicants had already been interviewed at a prior meeting and recommended moving forward with the appointments to alternate positions.

Council Member Amezcua abstained from discussing this item as she is related to one of the applicants. The appropriate Conflict of Interest Affidavit was filled out and filed with the City Secretary.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to appoint Gabriel Nila to the Planning and Zoning Commission, the Alternate No. 1 position expiring in January 2025.

There was no further discussion.

Motion to approve carried 6-0 (Council Member Amezcua Abstained)

10. Consideration, discussion, and possible action on appointment to the Planning and Zoning Commission, Alternate No. 2 position expiring in January 2026.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to appoint Gabrielle Orion to the Planning and Zoning Commission, the Alternate No. 2 position expiring in January 2026.

Ms. Orion thanked the City Council for the opportunity to serve.

There was no further discussion.

Motion to approve carried 7-0

6. Consideration, discussion, and possible action on a construction contract for the Cottonwood Creek West Tributary Wastewater Main Extension Project.

The city staff recommended that the City Council approve and award the construction for the Cottonwood Creek West Tributary Wastewater Main Extension project to Santa Clara Construction, LLC. in the amount of \$2,533,379.00 for the base bid.

City Attorney Phelan discussed the proposed construction contract and the bid process.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to approve and award the construction for the Cottonwood Creek West Tributary Wastewater Main Extension project to Santa Clara Construction, LLC. in the amount of \$2,533,379.00 for the base bid.

A discussion was held regarding the funding from the developer and the city's participation. Mr. Phelan stated that the funding source would be out of the impact fees.

There was no further discussion.

Motion to approve carried 7-0

7. Consideration, discussion, and possible action on a Resolution authorizing the City Manager to enter into a Multiple-Use Agreement with the Texas Department of Transportation Allowing the Installation and Operation of Automated License Plate Recognition Cameras in Texas Department of Transportation Right-Of-Way.

**City Council Regular Session Minutes
November 15, 2023**

The city staff recommended that the City Council approve Resolution No. 2023-36 authorizing the City Manager to enter into a Multiple-Use agreement with the Texas Department of Transportation (TxDOT) allowing the Installation and Operation of Automated License Plate Recognition Cameras in the Texas Department of Transportation Right-Of-Way.

Chief of Police Phipps discussed the proposed resolution authorizing the City Manager to enter into an agreement with TxDOT.

Resolution No 2023-36: A Resolution of the City Council of the City of Manor, Texas, Authorizing the City Manager to Enter Into a Multiple-Use Agreement With the Texas Department of Transportation Allowing the Installation and Operation of Automated License Plate Recognition Cameras in Texas Department of Transportation Right-Of-Way; and Providing an Effective Date.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno to approve Resolution No. 2023-36 authorizing the City Manager to enter into a Multiple-Use agreement with the Texas Department of Transportation (TxDOT) allowing the Installation and Operation of Automated License Plate Recognition Cameras in the Texas Department of Transportation Right-Of-Way.

There was no further discussion.

Motion to approve carried 7-0

8. Consideration, discussion, and possible action on a Resolution approving and adopting the Travis County's Hazard Mitigation Action Plan (HMAP) Update.

The city staff recommended that the City Council approve Resolution No. 2023-37 adopting the Travis County's Hazard Mitigation Action Plan (HMAP) Update.

Lt. Allen discussed the proposed resolution regarding the adoption of HMAP.

Resolution No 2023-37: A Resolution of the City Council of The City of Manor, Texas, Approving the Hazard Mitigation Action Plan Update.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve Resolution No. 2023-37 adopting the Travis County's Hazard Mitigation Action Plan (HMAP) Update.

A discussion was held regarding the requirements to keep the HMAP on file for FEMA funding qualifications.

A discussion was held regarding the annual review process.

**City Council Regular Session Minutes
November 15, 2023**

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 8:03 p.m. on Wednesday, November 15, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property at 8:03 p.m. on Wednesday, November 15, 2023.*

The Executive Session was adjourned at 9:00 p.m. on Wednesday, November 15, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:00 p.m. on Wednesday, November 15, 2023.

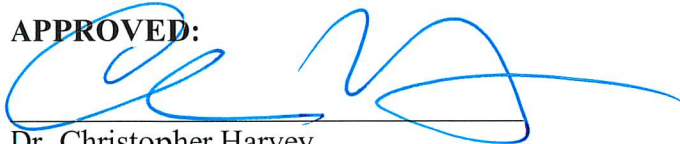
There was no further discussion, and no action was taken.

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 9:01 p.m. on Wednesday, November 15, 2023.

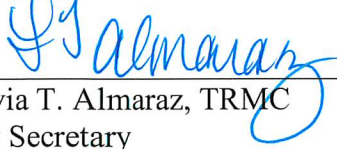
These minutes were approved by the Manor City Council on the 6th day of December 2023.

APPROVED:



Dr. Christopher Harvey,
Mayor

ATTEST:


Lluvia T. Almaraz, TRMC
City Secretary





**CITY COUNCIL CALLED SPECIAL MEETING
MINUTES
NOVEMBER 20, 2023**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5 (Absent)
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Jones, Economic Development Director
Ryan Phipps, Chief of Police

SPECIAL SESSION – 6:00 P.M.

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Harvey at 6:03 p.m. on Monday, November 20, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PUBLIC COMMENTS

No one appeared to speak at this time.

REGULAR AGENDA

1. Consideration, discussion, and possible action of items relating to the November 7, 2023, City of Manor Special Bond Election.

- **Canvass of the Election Returns for the City of Manor Special Election – Propositions A-C.**

The City Council canvassed the attached results of the City of Manor Special Election held on November 7, 2023.

Mayor Harvey read the following results:

**SPECIAL ELECTION
Propositions A-C**

**NOVEMBER 7, 2023
(Results for 7 Precincts 126, 127, 142, 143, 144, 145 and 490)**

TOTAL REGISTERED VOTERS – 8,519

TOTAL BALLOTS CAST – 826

TOTAL VOTER TURNOUT – 9.70%

CITY OF MANOR PROPOSITION A

THE ISSUANCE OF \$15,000,000 OF CITY OF MANOR, TEXAS GENERAL OBLIGATION BONDS FOR ECONOMIC DEVELOPMENT PROJECTS WITHIN THE CITY, AND THE LEVY OF A TAX IN PAYMENT THEREOF.

VOTES CAST:

	<u>Early Voting</u>	<u>By Mail</u>	<u>Election Day</u>	<u>Vote %</u>	<u>Total</u>
For	241	4	319	69.29%	564
Against	107	2	141	30.71%	250

CITY OF MANOR PROPOSITION B

THE ISSUANCE OF \$61,695,000 OF CITY OF MANOR, TEXAS GENERAL OBLIGATION BONDS FOR PARKS, TRAILS, AND RECREATIONAL FACILITIES INCLUDING A NEW RECREATION CENTER, AND THE LEVY OF A TAX IN PAYMENT THEREOF.

VOTES CAST:

	<u>Early Voting</u>	<u>By Mail</u>	<u>Election Day</u>	<u>Vote %</u>	<u>Total</u>
For	245	5	323	70.05%	573
Against	103	2	140	29.95%	245

CITY OF MANOR PROPOSITION C

THE ISSUANCE OF \$90,105,000 OF CITY OF MANOR, TEXAS GENERAL OBLIGATION BONDS FOR A CITY HALL/PUBLIC LIBRARY FACILITY, AND THE LEVY OF A TAX IN PAYMENT THEREOF.

VOTES CAST:

	<u>Early Voting</u>	<u>By Mail</u>	<u>Election Day</u>	<u>Vote %</u>	<u>Total</u>
For	218	5	275	60.81%	498
Against	131	2	188	39.19%	321

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir, to accept the canvass for the City of Manor Special Election held on November 7, 2023.

There was no further discussion.

Motion to approve carried 6-0

- 2. Consideration, discussion, and possible action on an ordinance canvassing the returns and declaring the results of the November 7, 2023, City of Manor Special Bond Election.**

The city staff recommended that the City Council approve Ordinance No. 726 Canvassing the Election Returns and Declaring the Results of the Special Election of the City of Manor Held on Tuesday, November 7, 2023, on Proposition A, Proposition B, and Proposition C.

Ordinance No. 726: An Ordinance of The City Council of the City of Manor, Texas Canvassing the Election Returns and Declaring the Results of the Special Bond Election of the City of Manor Held on November 7, 2023, on Propositions A, B, And C, and Other Matters in Connection Therewith.

MOTION: Upon a motion made by Council Member Deja Hill and seconded by Council Member Amezcua, to approve Ordinance No. 726 Canvassing the Election Returns and Declaring the Results of the Special Election of the City of Manor Held on Tuesday, November 7, 2023, on Proposition A, Proposition B, and Proposition C.

There was no further discussion.

Motion to approve carried 6-0

Mayor Harvey congratulated the residents of the City of Manor and thanked the city staff for the planning and communication that transpired through the process.

Mayor Harvey adjourned the special session of the Manor City Council into Executive Session at 6:10 p.m. on Monday, November 20, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in - *Section 551.074, Texas Government Code, to discuss goals and duties of the City Manager* at 6:10 p.m. on Monday, November 20, 2023.

The Executive Session was adjourned at 7:00 p.m. on Monday, November 20, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 7:00 p.m. on Monday, November 20, 2023.

There was no further discussion, and no action was taken.

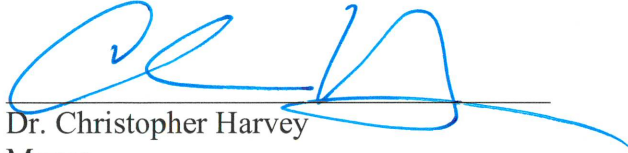
ADJOURNMENT

City Council Called Special Session Minutes
November 20, 2023

The Special Session of the Manor City Council Adjourned at 7:00 p.m. on Monday, November 20, 2023.

These minutes were approved by the Manor City Council on the 6th day of December 2023.

APPROVED:



Dr. Christopher Harvey
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary





**CITY COUNCIL CALLED SPECIAL MEETING
MINUTES
NOVEMBER 29, 2023**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Jones, Economic Development Director
Ryan Phipps, Chief of Police
Scott Dunlop, Development Services Director
Veronica Rivera, Assistant City Attorney
Frank Phelan, P.E., City Engineer
Christina M. Lane, Finance Consultant
Gregory Miller, Bond Counsel

SPECIAL SESSION – 6:00 P.M.

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Harvey at 6:03 p.m. on Wednesday, November 29, 2023, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PUBLIC COMMENTS

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns regarding the Issuance of Combination Tax and Revenue Certificates. He also expressed his opposition to affordable housing development within the city and his frustration with city staff and city council.

No one else appeared to speak at this time.

PUBLIC HEARING

1. **Conduct a public hearing on the Application of Manor Leased Housing Associates I, Limited Partnership to the Texas Department of Housing and Community Affairs for Housing Tax Credits.**

The city staff recommended that the City Council conduct the Public Hearing.

Mayor Harvey opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to affordable housing development within the city.

Mayor Harvey spoke about the city's goals regarding affordable housing opportunities and expressed his views on affordable housing within the city.

Bond Counsel Gregory Miller discussed the application process with the developer, the steps that must be taken before development, and the Texas Department of Housing and Community Affairs requirements for Housing Tax Credits.

David D'Amelio, with Dominion, briefly updated the City Council on what had transpired within a few weeks. He stated that Dominion had reached out to the community for additional input and discussed the next steps for the procedure and timeline of the project.

A discussion was held regarding a special meeting to be conducted to provide additional information regarding the development.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to close the Public Hearing.

There was no further discussion.

Motion to close carried 7-0

CONSENT AGENDA

2. Consideration, discussion, and possible action on seven Water, Wastewater, Access, and Drainage Easements for the Manor Crossing Development.

- A 1.031-acre drainage easement
- A 0.7180-acre drainage, water, and wastewater easement
- A 4.832-acre water, wastewater, drainage, and access easement
- A 1.947-acre drainage easement
- A 0.4663-acre drainage easement
- A 0.2316-acre drainage easement
- A 0.0294-acre water line easement

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua, to approve and accept the consent agenda.

Discussion was held regarding the clarification of the donation of the easements.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

3. Consideration, discussion, and possible action on a Resolution of No Objection to the Application of Manor Leased Housing Associates I, Limited Partnership to the Texas Department of Housing and Community Affairs for Housing Tax Credits.

The city staff recommended that the City Council approve Resolution No. 2023-38 of No Objection to the application of Manor Leased Housing Associates I, Limited Partnership to the Texas Department of Housing and Community Affairs for Housing Tax Credit.

Bond Counsel Gregory Miller discussed the proposed Resolution requirement for the Texas Department of Housing and Community Affairs for Housing Tax Credit.

Resolution No. 2023-38: A Resolution of The City Council of The City of Manor, Texas of No Objection to the Application of Manor Leased Housing Associates I, Limited Partnership to the Texas Department of Housing and Community Affairs for Housing Tax Credits.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno, to approve Resolution No. 2023-38 of No Objection to the application of Manor Leased Housing Associates I, Limited Partnership to the Texas Department of Housing and Community Affairs for Housing Tax Credit.

There was no further discussion.

Motion to approve carried 7-0

4. Consideration, discussion, and possible action on an Ordinance of the City of Manor, Texas Authorizing the Issuance of Combination Tax and Revenue Certificates of Obligation, Series 2023; Authorizing the Sale Thereof; and Enacting Provisions Incident and Related to the Issuance of Said Certificates.

The city staff recommended that the City Council approve Ordinance No. 727 Authorizing the Issuance of Combination Tax and Revenue Certificates of Obligation, Series 2023.

Finance Consultant Christina Lane discussed the proposed ordinance, the bid process, and the interest received on certificates.

Mayor Harvey thanked Ms. Lane for her assistance and hard work.

Council Member Amezcua thanked Ms. Lane for listening to the Council's needs and working with everyone.

Ordinance No. 727: An Ordinance Authorizing the Issuance Of \$36,245,000 "City Of Manor, Texas Combination Tax And Revenue Certificates Of Obligation, Series 2023"; Authorizing The Sale Thereof; And Enacting Provisions Incident And Related To The Issuance Of Said Certificates.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir, to approve Ordinance No. 727 Authorizing the Issuance of Combination Tax and Revenue Certificates of Obligation, Series 2023.

There was no further discussion.

Motion to approve carried 7-0

5. Consideration, discussion, and possible action on Resolution Expressing Intent to Finance Expenditures to be Incurred by the City of Manor, Texas.

The city staff recommended that the City Council approve Resolution No. 2023-39 Expressing Intent to Finance Expenditures to be Incurred by the City of Manor, Texas.

Bond Counsel Gregory Miller discussed the proposed Resolution requirement.

City Manager Moore expressed his appreciation to Bond Counsel and discussed future processes that need to be taken to move the city forward with future developments.

Resolution No. 2023-39: A Resolution of The City Council of The City of Manor, Texas Expressing Intent to Finance Expenditures to be Incurred by the City of Manor, Texas.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace, to approve Resolution No. 2023-39 Expressing Intent to Finance Expenditures to be Incurred by the City of Manor, Texas.

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the special session of the Manor City Council into Executive Session at 6:33 p.m. on Wednesday, November 29, 2023, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Downs project* at 6:33 p.m. on Wednesday, November 29, 2023.

The Executive Session was adjourned at 6:58 p.m. on Wednesday, November 29, 2023.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 6:58 p.m. on Wednesday, November 29, 2023.

There was no further discussion, and no action was taken.

ADJOURNMENT

The Special Session of the Manor City Council Adjourned at 6:58 p.m. on Wednesday, November 29, 2023.

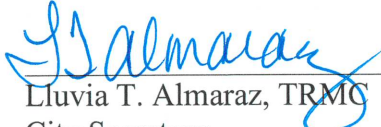
These minutes were approved by the Manor City Council on the 6th day of December 2023.

APPROVED:



Dr. Christopher Harvey
Mayor

ATTEST:



Luvia T. Almaraz, TRMC
City Secretary

