



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** December 20, 2023  
**PREPARED BY:** Scott Dunlop, Director  
**DEPARTMENT:** Development Services

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the appointment of the Planning and Zoning Commission Member for Place No. 7 to fill an unexpired term.

### BACKGROUND/SUMMARY:

Place 7 is an ETJ position on the Planning and Zoning Commission and was held by LaKeshia Small. Chairperson Small resigned from the Commission and the City Council accepted her resignation and declared a vacancy at their December 6<sup>th</sup> meeting.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** No

### STAFF RECOMMENDATION:

The city staff recommends that the City Council appoint an applicant to fill the unexpired term for Place No. 7 expiring on January 1, 2025.

**PLANNING & ZONING COMMISSION:**                      **Recommend Approval**                      **Disapproval**                      **None**

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