



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** March 15, 2023  
**PREPARED BY:** Scott Dunlop, Director  
**DEPARTMENT:** Development Services

### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a License and Maintenance Agreement between the City of Manor and Housing Authority of Travis County for the construction, improvement, installation, and maintenance of underground stormwater and landscaping improvements located within South Bastrop Street, East Burton Street, and South Caldwell Street rights-of-way for the Manor Townhomes Phase II development.

### BACKGROUND/SUMMARY:

The Travis County Housing Authority has been working on site plan and building permit approvals for a new 20-unit affordable senior housing project next to their existing Manor Town Apartments project. Since the original housing development was constructed, the city has updated our development codes. One of which requires landscaping along street frontages. Given the size of the building and associated parking areas, the Housing Authority officials would like to place the landscaping in the city's Right of Way (ROW), but through this License Agreement the Housing Authority would maintain that landscaping. There is a minor stormwater improvement also in the city's ROW from the proposed connection of Housing Authority's on-site drainage system into the city's storm drainage system. Supporting affordable housing development projects is one of the city's key Legislative Agenda item that we should continue to identify opportunities to expand throughout the community.

**LEGAL REVIEW:** Yes  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- License Agreement

### STAFF RECOMMENDATION:

It is the city staff's recommendation that the City Council approve a License and Maintenance Agreement between the City of Manor and Housing Authority of Travis County for the construction, improvement, installation, and maintenance of underground stormwater and landscaping improvements located within South Bastrop Street, East Burton Street, and South Caldwell Street rights-of-way for the Manor Townhomes Phase II development.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**