



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

July 11, 2025

CITY OF MANOR
105 E EGGLESTON ST
MANOR, TX 78653-3463

Re: Right-of-Entry Agreement Instructions

Property ID No.: 922780

Property Legal Description: LOT 7 BLK A MANOR COMMONS SE COMMERCIAL PHS 1 (PARKLAND)

Dear CITY OF MANOR:

The Central Texas Regional Mobility Authority (Mobility Authority) is studying potential improvements to US 290 from SH 130 to SH 95 in Travis and Bastrop counties to improve mobility. Please see the 290 Extension Project (Project) Location Map attached. Potential improvements could include the extension of 290 Toll, improvements to key cross streets, general-purpose lanes and pedestrian infrastructure enhancements. **The Mobility Authority is contacting landowner(s) of property located adjacent to the proposed Project to request permission to enter the property to perform survey investigations.**

The enclosed Right-of-Entry Agreement (Agreement) provides a detailed explanation of the types and nature of the investigations that are needed.

If you wish to grant the Mobility Authority right-of-entry onto your property, please follow these steps to complete and return the enclosed Agreement **within fifteen days of the date of this letter.**

- Sign and date the Agreement.
- Add your comments and conditions for the right-of entry at the bottom of the Agreement.
- Make a copy for your records.
- Mail the original to: Chris Conrad, 3301 Hancock Drive, Suite 6, Austin, Texas 78731
 - A prepaid and addressed return envelope is included for your convenience.
 - Or return via email to: chrisc@mcgray.com
- If you have questions about environmental investigations, please contact: Chris Conrad, (512) 451-8591, chrisc@mcgray.com

Please note that you are not required to grant the Mobility Authority right-of-entry at this time, however we appreciate your consideration of this request.

If you have questions about the Project, please contact: 290extensionproject@ctrma.org



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Right-of-Entry Agreement

Project Name: 290 Extension Project

Roadway Name: US 290

Project Limits: From SH 130 to SH 95

Control Section Job Number (CSJ): 0114-02-123, 0114-03-111, 0114-04-083

County: Travis and Bastrop Counties

Property ID No.: 922780

Property Legal Description: LOT 7 BLK A MANOR COMMONS SE COMMERCIAL PHS 1 (PARKLAND)

The undersigned property owner or authorized designee (Grantor) hereby grants unto the Central Texas Regional Mobility Authority (Mobility Authority) a right-of-entry (ROE) upon the real property (Property) for the purpose of conducting surveying investigations (the Agreement).

The Central Texas Regional Mobility Authority (Mobility Authority) is studying potential improvements to US 290 from SH 130 to SH 95 in Travis and Bastrop counties to improve mobility. Please see the 290 Extension Project (Project) Location Map attached. Potential improvements could include the extension of 290 Toll, improvements to key cross streets, general-purpose lanes and pedestrian infrastructure enhancements. The Property is located adjacent to the Project (Corridor).

The Mobility Authority has determined it necessary to gather topographic and utility information on private property. The Mobility Authority or its contractors may be performing investigations for the Project, and may be identifying resources along the Corridor including, but not limited to:

- Utility Location
- Land Surveying for Topographic information and improvement location

Work that the Mobility Authority deems necessary to complete schematic design, surveying, and environmental investigations needed for the Project will be conducted by the Mobility Authority or its contractors. The investigations may include involve the following activities:

- Limited hand excavation (such as removing silt from drainage pipes/structures);

Any excavations that are conducted will be backfilled, and the surface will be returned as closely as practicable to its original state.

Land surveying in the project vicinity, along the roadway right-of-way, may also need to be performed. Field investigations would likely take place on foot but may require an all-terrain-vehicle (ATV) depending on the activities to be performed.



Right-of-Entry Agreement

The Grantor understands and agrees to the following terms and conditions:

- After granting the requested Right-of-Entry, the Owner, or authorized agent with signatory responsibilities reserves all rights, titles and interest in and to the property.
 - The Right-of-Entry shall not prejudice the Owner's rights to any relocation benefits for which the Owner or Owners would otherwise be eligible.
 - The Owner, Owners or authorized representative with signatory authority, grants the Mobility Authority or its contractors access to perform the investigation work at its own risk and expense. Temporary flagging or temporary markers may be used to locate specific features or survey points at the property.
 - The Mobility Authority and its contractors are authorized to cross other portions of the Property in order to gain access to the Corridor for purposes of the investigative work.
 - To the extent possible, the Mobility Authority and its contractors will walk the Corridor and observe all of the information needed for investigation, without using excavations. The Mobility Authority will leave the Property in substantially the same condition as it was prior to the investigation.
 - The Agreement shall be effective the date it is executed and shall remain in effect until the earlier of
 - The Agreement is revoked in writing by the Grantor
 - The Property no longer belongs to the Grantor, or
 - The Property is acquired by the State of Texas.
 - The Grantor may be present during the investigation. Please indicate the preferred method for notification at the bottom of the form.
 - The Grantor will contact any tenants or lessees on the Property, or will provide the names and contact numbers to the Mobility Authority prior to the Mobility Authority or its contractors entering the property.
 - The Right-of-Entry, unless revoked or terminated, shall extend to and bind the signatory parties, their heirs, executors, administrators, legal representatives, successors, and assigns, including the contractors, consultants, agents and all others the Mobility Authority has deemed necessary to share in this Right-of-Entry.
 - If the Owner is not the original individual, by signature, the undersigned authorized representative of the Owner with signatory authority warrants and represents that he or she is duly authorized and empowered to enter into and execute the Right-of-Entry on behalf of the Owner.
 - If the Property is owned by multiple Owners, all legal Owners must sign this Right-of-Entry Form for it to be effective.
 - Any artifacts found during the investigation will be documented in the field and then returned to the place from which they were found.
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Right-of-Entry Agreement

If you have any questions about the investigations or surveys that may be conducted, or if you have information about the Property you wish to share, please contact:

Chris Conrad, Registered Professional Land Surveyor

3301 Hancock Dr, Suite 6

Austin, TX 78731

Email Address: chrisc@mcgray.com

Telephone Number: (512) 451-8591

Note that information, conditions, or comments concerning the Property may be described below.

This Agreement applies to the 290 Extension Project and the Parcel ID 922780 and shall be effective as of the date of signature(s) below:

SIGNATURE OF PROPERTY OWNER/AUTHORIZED AGENT

SIGNATURE OF PROPERTY OWNER/AUTHORIZED AGENT

City of Manor / Scott Moore, City Manager

PRINTED NAME OF PROPERTY OWNER/AUTHORIZED
AGENT

PRINTED NAME OF PROPERTY OWNER/AUTHORIZED
AGENT

July 16, 2025

DATE

DATE

CONTACT INFORMATION:

CONTACT INFORMATION:

Telephone Number: (512) 272 - 5555

Telephone Number: _____

Email Address: smoores@manortx.gov

Email Address: _____

Mailing Address: 105 E. Eggleston

Mailing Address: _____

Manor, TX 78653

Comment/Conditions for Right-of-Entry or Denial of Right-of-Entry:
(Include contact information for advanced notification)



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Right-of-Entry Agreement

