



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 15, 2023  
**PREPARED BY:** Scott Dunlop, Director  
**DEPARTMENT:** Development Services

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### AGENDA ITEM DESCRIPTION:

Discussion, consideration, and possible action on an appointment to the Planning and Zoning Commission, Alternate No. 2 position expiring in January 2026.

### BACKGROUND/SUMMARY:

Ordinance 723 was approved by the City Council on October 18, 2023. That Ordinance provided the City Council the ability to appoint 2 alternate positions to the Planning and Zoning Commission to fill in if a regular member is vacant. This was to help reduce or eliminate no quorum meetings of the P&Z.

**LEGAL REVIEW:** Not Applicable  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** No

### STAFF RECOMMENDATION:

The City Staff recommends that the City Council appoint to the Planning and Zoning Commission, Alternate No. 2 position expiring in January 2026.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**

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