



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 15, 2023  
**PREPARED BY:** Audrey Guthrie, Associate Attorney  
**DEPARTMENT:** Legal

### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to place liens on properties that were abated for violations of Manor Code of Ordinance Article 6.03 for tall grass, litter, and junk on properties.

### BACKGROUND/SUMMARY:

On July 15 and 16, 2023, the following properties:

- 106 Wheeler St. (TCAD # 238607),
- 408 Parsons St (TCAD # 238681), and
- East Burton St.(TCAD # 235668)

were each separately noticed for violations of Article 6.03 of the Manor Code of Ordinances for tall grass as well as litter and junk on these properties. After notice of the violations and an opportunity for compliance, the owners did not remedy their violations. The City Code Enforcement abated the nuisances by hiring a third-party contractor to bring each property into compliance with the city code. The City placed a lien on the properties for the cost of the abatement to clean up the properties.

The Code Enforcement Division will continue to work with property owners on a regular basis to keep their yards in compliance with city codes. There may be a possibility to establish a partnership for property owners who do not have the means or resources to maintain their properties to utilize volunteers and business partners with the tools and equipment to be rented or loaned out for community service initiatives in the future. This request will come back to the City Council for further discussion and direction to move forward with.

**LEGAL REVIEW:** Yes, Audrey Guthrie, Associate Attorney  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- 106 W. Wheeler Lien
- 408 W. Parsons Lien
- E. Burton St. Lien

### STAFF RECOMMENDATION:

The city staff recommends that the City Council acknowledges and places liens on properties that were abated for violations of Manor Code of Ordinance Article 6.03 for tall grass, litter, and junk on properties as presented; and authorize the City Manager to execute the liens.

**PLANNING & ZONING COMMISSION:**      **Recommend Approval**      **Disapproval**      **None**