



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: March 20, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Purchase Contract with Manor Plaza, LLC for a waterline easement and temporary construction easement for Parcel No. 6.

BACKGROUND/SUMMARY:

In 2021, the City of Manor approved funding through certificates of obligation proceeds to expand the city’s water and sewer infrastructure systems. These projects are needed to provide adequate services in the high growth areas of the city. The US290 & FM973 waterline project was identified by city staff and George Butler & Associates engineering consultant as a priority infrastructure project that needed to be included in the 2021 Certificate of Obligation bond issuance.

Since August 2022, the GBA’s land acquisition team has assisted the city in acquiring a number of temporary and permanent utility easements for both future water and sewer projects. The owner of the Manor Plaza parcel accepted the city’s offer to acquire a 20’ permanent water utility easement and 25’ temporary construction easement along his property on the south side of the US290 frontage east of FM973. We have been successful in acquiring the required utility easement from the landowners and built a good rapport communicating with them in a timely manner. This has allowed the GBA team to prepare plans for the proposed waterline extension to be extended eastbound south of US290 for several economic development projects that are set to be operation here in 2024. The registered appraiser completed their fieldwork and comparable analysis and provided the City of Manor with a monetary compensation analysis for the easements for parcel 6.

LEGAL REVIEW: Yes (Paige Saenz, City Attorney)
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Purchase Contract – Parcel 6

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the purchase contract with Manor Plaza LLC for a waterline easement and temporary construction easement in an amount not to exceed \$48,597.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**