



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: March 20, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on establishing regulations for naming city-owned properties and facilities.

BACKGROUND/SUMMARY:

In 2023, the City Council took steps to acquire different parcels for future city facilities and expansion of city services. In acquiring land for the purpose of being a designated gathering or meeting place, it is important that city property have an official name adopted. Currently the City of Manor does not have an official process or adopted ordinance in place for the official naming of buildings, land, or streets. The City Council is being requested to establish guidelines/regulations and procedures for naming city owned properties and facilities.

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: No

STAFF RECOMMENDATION

The city staff recommends that the City Council give direction to establish a process and procedures for the naming of city owned properties and facilities.

PLANNING & ZONING COMMISSION: **X Recommend Approval** **Disapproval** **None**