



Texas Engineering Firm #4242

Date: Monday, June 7, 2021

Matthew Mitchell
ALM ENGINEERING, INC.
925 S CAPITAL OF TX HWY
WEST LAKE HILLS 78746
almeng@sbcglobal.net

Permit Number 2021-P-1332-FP

Job Address: Manor Commons SE Commercial Lot 1 and 3 Block A Final Plat, Manor, TX. 78653

Dear Matthew Mitchell,

The first submittal of the Manor Commons SE Commercial Lot 1 and 3 Block A Final Plat (*Final Plat*) submitted by ALM ENGINEERING, INC. and received on June 08, 2021, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@gbateam.com.

1. Please complete the property owner certification on page 2 per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(vi).
2. Label the map and panel number for the FEMA FIRM map and 100-year floodplain shown per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(ii).
3. Please correct the signature block to state "Planning and Zoning Commission" where it currently only states planning commission per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(vi).
4. Any questions regarding these review comments should be directed to A.J. Girondo at agirondo@gbateam.com.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

1500 County Road 269
Leander, TX 78641

PO Box 2029
Leander, TX 78646-2029

6/7/2021 11:18:29 AM
Manor Commons SE Commercial Lot 1 and 3 Block A
Final Plat
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Page 2



Pauline Gray, P.E.
Senior Engineer
Jay Engineering, a Division of GBA



June 8, 2021

City of Manor, Texas

RE: Comment Response #1
Permit Number 2021-P-1332-FP
Job Address: Manor Common SE Commercial Lot 1 and 3 Block A Final Plat, Manor, TX. 78653

A.J. Girondo
agirondo@gbateam.com.

1. Please complete the property owner certification on page 2 per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(vi).
RESPONSE: The owner has signed the plat.
2. Label the map and panel number for the FEMA FIRM map and 100-year floodplain shown per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(ii).
RESPONSE: The flood plain information has been added to the map page as requested.
3. Please correct the signature block to state "Planning and Zoning Commission" where it currently only states planning commission per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(vi).
RESPONSE: The signature block now says "Planning and Zoning Commission".
4. Any questions regarding these review comments should be directed to A.J. Girondo at agirondo@gbateam.com.
RESPONSE: Noted.

If you have any questions, please contact me at (512) 431-9600.

Sincerely,



Matt Mitchell, P.E.

