



# MEMO

To: Mayor and City Council Members  
From: Debbie Charbonneau, Heritage & Tourism Manager  
Date: June 16, 2021  
RE: **May 2021 & June 2021**

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## **COMMUNITY MEETINGS**

Chamber of Commerce May Board of Directors Meeting (ZOOM)  
Chamber of Commerce May Meeting (ZOOM)  
Chamber of Commerce June Board of Directors Meeting – In Person  
Chamber of Commerce June Meeting (ZOOM)

## **BUSINESS CONTACTS/VISITS**

I made twenty (20) business contacts/visits for the months of May & June.  
Attended the Ribbon Cutting for Modisett & Sons on April 28, 2021.

## **EVENTS**

**Leadership Manor Class Weekly Meeting (ZOOM) – Wednesday, May 5, 2021.**

**Leadership Manor State Day – In person – Wednesday, May 19, 2021.**

**Leadership Manor Graduation** – Graduation was held at Libation Station on Wednesday, May 12, 2021. The class had a fantastic year even with the pandemic and were able to complete their class project. The class is encouraged to become involved with their community by serving on city boards, commissions or committees, other community volunteer opportunities, volunteer at events and create an Alumni Association. Thank you to everyone who attended the graduation.

**Juneteenth Event – Saturday, June 19, 2021.** The event will be from 10:00am – 12:00pm beginning with a Unity Walk from City Hall to Jennie Lane Park. At the park the speakers will be Mayor Larry Wallace, Jr., Terry P. Mitchell, Founder, Black Leaders Collective and Rudolph “Rudy” K. Metayer, Executive Director, Texas Black Caucus Foundation and ending with social time.



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**“Summer Fun”** – This is the new event for the month of July and will run the same was as the popular “Spring Fling.” The participating businesses are – Libation Station, Duett’s Tire Service, Maxine’s Gumbo House, Texas Traditional Barbecue, Golden Beijing, I’Wayne’s Caribbean Kitchen and Modisett & Sons.

## **MANORPALOOZA 2022 – MAY 6 & 7, 2022**

The Friends of Manor Parks Board of Directors have been meeting and planning the event.

## **INDEPENDENCE DAY CELEBRATION**

The event will be on Sunday, July 4, 2021 from 7:00pm – 10:00pm in the parking lot of Manor Senior High School. Music will be provided by PDA and the fireworks show will be by USG. The food trucks will arrive at 2:00pm and the gates will open at 4:00pm. This event is free and open to the public on a first come first serve basis. We are holding weekly meetings throughout the month of June.

## **OTHER DUTIES**

**CivStart Bi-Weekly ZOOM Meetings** – These meetings are attended by the CivStart team, Tom Bolt, Mayor Wallace, Councilwoman Anne Weir, Scott Dunlop, Lydia Collins, Heath Ferguson, Matt Cody and myself.

CivStart is a nonprofit accelerator for government technology startups dedicated to creating an hones and inclusive ecosystem for innovative solutions to the more pressing problems faced by state and local governments.

**CivStart Meeting – May 3, 2021** – CivStart scheduled the meeting to keep them updated about our progress with Qwally. These will be twice a month meetings.

**CivStart Meeting – May 17, 2021** – Bi-weekly meting to provide updates and progress.

**Qwally Meeting – May 3, 2021** – We are meeting weekly as we go through the three-month pilot program on our project. Once the three-month trial period is over and the project is ready to go live, there will be a presentation to the Mayor and City Council as what the future plans will be.

**Qwally Meeting – May 10, 2021** – Weekly meeting and update.



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**Qwally Meeting – May 17, 2021** – Weekly meeting and update.

**Qwally Meeting – May 24, 2021** – Weekly meeting and update.

**CivStart Meeting – June 3, 2021** – Weekly meeting and update.

**Qwally Meeting – June 7, 2021** – Weekly meeting and update.

**Qwally Meeting – June 14, 2021** – Weekly meeting and update.

**City Council Meeting (ZOOM)** – Attended the City Council meeting on Wednesday, May 19, 2021.

**Keep Manor Beautiful – May 18, 2021** - Monthly Meeting (In Person.) Working on our goals and future activities.

**Keep Manor Beautiful – June 15, 2021** – Monthly Meeting (In Person.) Continuing to work on growing organization.

**Elgin Chamber of Commerce** – Attend a 25<sup>th</sup> anniversary celebration for Amy Miller for being a Main Street Manager.