

**AGENDA ITEM SUMMARY FORM**

**PROPOSED MEETING DATE:** June 16, 2021  
**PREPARED BY:** Paige Saenz  
**DEPARTMENT:** City Attorney

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on an Engagement Letter for Professional Services as General Counsel for the City of Manor.

**BACKGROUND/SUMMARY:**

At it's June 2nd meeting, City Council requested an updated engagement letter for legal services. Attached for your consideration is the updated engagement letter. An ordinance that further defines duties, roles and expectations will be brought to City Council at the next City Council meeting for discussion and consideration.

**LEGAL REVIEW:** Yes  
**FISCAL IMPACT:** No  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Engagement Letter

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council approve the Engagement Letter for Professional Services as General Counsel with The Knight Law Firm, LLP.

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<b>PLANNING &amp; ZONING COMMISSION:</b>	<b>Recommend Approval</b>	<b>Disapproval</b>	<b>None</b>
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