



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** November 19, 2025  
**PREPARED BY:** Matthew Woodard, Director  
**DEPARTMENT:** Public Works

### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve a final change order to the construction contract for the Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 Project.

### BACKGROUND/SUMMARY:

Bids were publicly opened and read on July 30th, 2024, for the above-referenced project. The project consists of installing a wastewater line with associated manholes, boring, pipe bursting, additional wet well installation, and other appurtenant work.

This proposed change order includes the crew cost for the additional work due to the stub out location not located as per the record drawings, cost of curb repair at median/monument sign, flowable fill under Carriage Hills Drive, field order No. 1, and unused Bid Tab items. This includes the addition of 48 calendar days for weather delays.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** Yes  
**FORM 1295 FILED:** Yes  
**PRESENTATION:** Yes  
**ATTACHMENTS:** Yes

- Change Order No. 2
- Memorandum

### STAFF RECOMMENDATION:

The city staff recommends that the City Council approve Change Order No. 2 to the construction contract for the Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 with Packsaddle Management, LLC in a **DEDUCTED** amount of (**\$816.89**), and an addition of 48 calendar days.