



1500 County Road 269
Leander, TX 78641

P.O. Box 2029
Leander, TX 78646-2029

EXHIBIT A

Statement of Work (SOW) No. 24

TO MASTER SERVICES AGREEMENT

Statement of Work No. 24 to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described in the following, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Professional Engineering Services to prepare and submit an amendment the current minor discharge permit for the Cottonwood Creek Wastewater Treatment Plant (WWTP). The Cottonwood Creek WWTP is currently permitted to allow expansions at the plant from Interim Phase 1 of 0.2 MGD to Interim Phase 2 of 0.4 MGD and Ultimate Phase of 0.5 MGD. This amendment would propose expansions from the existing 0.2 MGD to an Interim Phase 2 of 0.4 MGD, Interim Phase 3 of 0.6 MGD and Ultimate Phase of 0.8 MGD. All mapping, evaluations, meetings and technical support services for application, through attendance at first hearing are included. Permitting and publication fees not included.

SCOPE OF SERVICES:

TASK 1: PROJECT MANAGEMENT

Coordinate project goals and align CITY and ENGINEER expectations and purposes. Subtasks will include:

SUBTASK 1: Kickoff Meeting

SUBTASK 2: Schedule Maintenance

SUBTASK 3: Progress Meetings

SUBTASK 4: Invoices and Progress Reports

SUBTASK 5: Principal Oversight

TASK 2: PERMITTING PHASE

SUBTASK 1: Assembly and Submittal of Permitting Application

SUBTASK 2: Response to Comments

SUBTASK 3: NORI First and Second Publication Coordination

SUBTASK 4: Hearing Attendance (as applicable)

ADDITIONAL SERVICES:

Services specifically excluded under this Agreement include:

1. Easement acquisition services;
2. Re-designs after first approval or due to changes in regulatory criteria or Owner options;
3. Topographic or boundary surveys or survey corrections, easement surveys and field notes/descriptions;
4. Design or survey services for other improvements, conveyances, or utilities other than listed;
5. Permitting not specifically listed, payment of review fees, filing fees, permit fees, advertising fees, service commitment charges, aid to construction or other similar charges;
6. Inspection or testing services;
7. Construction phase services;
8. Any designs or reports not specifically listed;
9. Additional meetings and site visits not specifically listed;
10. Any other service not specifically listed.


COMPENSATION:

TASK 1. FEE:	\$6,100
TASK 2. FEE:	\$33,700
TOTAL:	\$39,800

CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: _____


By: _____

Date: _____

Date: 11/22/2022