



MEMO

To: Mayor and City Council Members
From: Scott Jones, Economic Development Director
Date: December 21, 2022
RE: **November 16 to December 15**

- Demo'd 3 more CRM databases and selected Hubspot to move forward with for ED Department, Administration and Development Services shared contact management and marketing database management, subject to IT review.
- Received and presented draft Development Agreement and Chapter 380 Agreement from Greenview Development on Manor Commons Phase 3 to City Attorney to begin review for expected January submittal to Council for developer incentives request.
- 13801 N FM 973 convenience store and mixed use development final approval by Council 12/7/22 after economic impact analysis, P&Z approval and ED recommendation.
- Executed NDA with E&Y Atlanta for 100,000 sf retailer wanting to lease or purchase in Manor; directed incentives representative to active area developers and defined available incentives.
- Completed EDA Form 900-B documents with Manor organizations and businesses to promote EDA grant for Cottonwood WWTP expansion; emailed owner list and follow-up meetings to help secure owner participation in sewer extension project and annexation of Manor Commercial Park properties in 2023.
- Met with Media Choice sign company about potential monument/advertising signage idea; completed ED Committee meeting agenda and set meeting and invitations; updated Manor ED Assessment.
- Created City's 2023 Legislative Priority Agenda draft for Mayor & Council and distributed for comments and additions.
- Completed 2 reviews of City Comprehensive Master Plan and submitted final revisions to City manager and Council.
- Follow-up on all in-process projects; 4 previous property tours still in contention; updated project list.
- Met Riata Ford's operations manager regarding expansion plans after their purchase of building to east of dealership.
- Met with financier Pat Patton on affordable housing options for city.
- Met with 100 ac Voelker/290 owners about future development: setting meeting with MISD for potential purchase of future Performing Arts Center.



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- Attended MISD District Luncheon; 2 City Staff Meetings; one Regular and one Special Council Meeting.
- Interviewed 2 branding consultants per next steps in City Comp Plan recommendations; proposals forthcoming.
- Met retail brokers for Manor Crossing and received updated tenant/owner maps showing leasing and sales progress of sites to whom.
- Met with Avison Young Austin Capital Markets brokers representing a Tesla contractor plastics manufacturer with 150 jobs (300 – 400 later) seeking 50+ acres to build a 400,000sf injection molding facility and offices with a 2024 timeline; showing 52 acres next to Manor Commercial Park on 12/14.