



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: October 13, 2021
PREPARED BY: Scott Dunlop, Interim City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on appointing a Planning and Zoning Commission Chairperson.

BACKGROUND/SUMMARY:

The previous Chairperson resigned from the Commission leaving the position vacated. We have 3 options:

1. Leave the position unfilled until the normal appointment date in January and the Vice-Chair would conduct the remaining meetings this year
2. Appoint a Commissioner to fill the unexpired term so Oct, Nov, Dec meetings then have another 1-year appointment in January
3. Appoint a Commissioner for the unexpired term plus 1-year so we would not appoint a Chairperson again until January 2023.

LEGAL REVIEW: NO
FISCAL IMPACT: NO
PRESENTATION: NO
ATTACHMENTS: NO

STAFF RECOMMENDATION:

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**