



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: July 2, 2025
PREPARED BY: Michael Burrell, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on declaring a vacancy on the Planning and Zoning Commission.

BACKGROUND/SUMMARY:

Chapter 1 of the City's Code of Ordinances states that a Planning and Zoning Commission member shall attend each regular and special commission meeting, and the failure of any member to attend three consecutive regular meetings, without good and sufficient cause, shall constitute misconduct in office. In addition, the City Council, by a majority vote, may remove members at any time, with or without cause. The city staff is providing attendance records for the members to the City Council for the City Council's consideration of the removal of a Planning and Zoning Commission member.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Attendance Records

STAFF RECOMMENDATION:

The city staff recommends that the City Council declare a vacancy on the Planning and Zoning Commission.
