



ILLUMINATING BRANDS FOR 30+ YEARS

April 29, 2026

City of Manor
Planning & Zoning Department
105 E. Eggleston St.
Manor, TX 78653

RE: Coordinated Sign Plan – 13207 Bois D’Arc Road

Dear Planning & Zoning Department,

Elevate Sign Group LTD is pleased to submit this Coordinated Sign Plan (CSP) for the development located at 13207 Bois D’Arc Road.

We recognize that a CSP is required due to the project’s scope, which encompasses four separate buildings. Following the City’s guidance, we have uploaded our comprehensive design package via the "Sign Permit" form on the Govwell portal.

We understand this plan is scheduled for review and hope for approval on May 13th. Once the Coordinated Sign Plan is approved, a local installer will submit the individual sign permit applications for each specific installation.

Thank you for your assistance with this project. Please let me know if you require any additional information or documentation to complete your review.

Kind Regards,

Paul Rzewuski
Elevate Sign Group LTD