



# MEMO

To: Mayor and City Council Members  
From: Scott Jones, Economic Development Director  
Date: May 18, 2022  
RE: **April 12 to May 10**

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- Trained remotely on new CoStar property database's operation;
- Completed employee orientation and CPR/AED training;
- Attended Chamber of Commerce meeting and 5 City staff meetings;
- Set and attended 3 developer meetings; met with Elgin Economic Development Corp. staff 4/13;
- Contracted and received new retail demographic study 5/2 from The Retail Coach;
- Researched Economic Development Organizations, rules, structures and funding mechanisms;
- Attended City Council Meetings 4/20 and 5/1;
- Follow-up meeting w/TX Dept of Agriculture on Bipartisan Infrastructure Bill;
- Responded to multiple inbound property calls, including leads from Dr. Harvey's trip to ICSC Dallas and offered property data on available sites with developer/broker contacts;
- Responded to 8 Project RFI's through Austin Regional Chamber and the Governor's Economic Development Office;
- Discussed opportunities for future economic development strategies, organization types and rules, revenue options, targets, marketing opportunities, property ownership/development, winning projects vs. regional competition, downtown redevelopment, branding, workforce development, expenses, etc.; a future workshop was suggested to introduce ideas and gain consensus;
- Met with the City Manager, Director of Development Services, Austin Chamber SVP of Economic Development and a national developer on a local project issue seeking assistance and resolution;
- Assisted Chamber of Commerce with and attended ManorPalooza;
- Researching workforce development funding with Mayor Harvey from ARPA;
- Researching Community Broadband Initiatives funding through ECF with CouncilMember Wallace through T-Mobile;
- Researching area ED strategic plans, scheduling meetings with area ED Directors.