



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** January 7, 2026  
**PREPARED BY:** Michael Burrell, Development Services Director  
**DEPARTMENT:** Development Services

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### AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a City of Manor, Texas Deposit Agreement for the Proposed Water Service for the 13522 FM 1100 Project.

### BACKGROUND/SUMMARY:

This is our standard water deposit agreement for water services. The agreement provides for a deposit to cover costs incurred by the City and its consultants to review and draft documents related to Manor's water CCN amendment. The amendment to Manor's water CCN is for the proposed development for the 13522 FM 1100 project. An amendment to the City's water CCN needs to be submitted to the PUC for the City to provide water service to this project.

**LEGAL REVIEW:** Yes, Veronica Rivera, Assistant City Attorney  
**FISCAL IMPACT:** No  
**FORM 1295 FILED:** Yes, 2026-03  
**PRESENTATION:** No  
**ATTACHMENTS:** Yes

- Deposit Agreement

### STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the City of Manor, Texas Deposit Agreement for the proposed water service for the 13522 FM 1100 Project and authorize the City Manager to execute the agreement.

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