



AGENDA ITEM SUMMARY FORM

MEETING DATE: January 7, 2025

PREPARED BY: Stephanie Cho-Parkinson, Community Engagements Coordinator

DEPARTMENT: Public Works

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the City of Manor event calendar.

BACKGROUND/SUMMARY:

The City of Manor currently celebrates the following events per calendar year:

- January: MLK Jr. Day
- March: Easter
- May: ManorPalooza
- June: Juneteenth
- July: Independence Day
- Summer (June - August): Movies in the Park
- October: Hispanic Heritage
- December: Deck the Park and Holidays in Manor

Staff is proposing new times and dates for certain events to improve attendance, align with community preferences, and streamline event planning.

LEGAL REVIEW: Not Applicable

FISCAL IMPACT: Yes, Events Fees have been budgeted for FY25-26

FORM 1295 FILED: Not Applicable

PRESENTATION: No

ATTACHMENTS: Yes

- Proposed Calendar of Events

STAFF RECOMMENDATION:

The city staff recommends that the City Council consider the proposed changes to the city event calendar, discuss potential impacts or improvements, and take appropriate action to approve or revise the event schedule.
