

**CITY OF MANOR, TEXAS**  
**2021 COMMUNITY IMPACT FEE UPDATE PROGRAM SCHEDULE**

1. ADVISORY COMMITTEE (AC) REVIEW AND EVALUATE LAND USE ASSUMPTIONS (LUA), CAPITAL IMPROVEMENTS PLAN (CIP) AND COMMUNITY IMPACT FEE (CIF)
  - a. - City Council orders evaluation by Consultant June 2, 2021
  - b. - Review Advisory Committee make-up and activities July 14, 2021
  - c. - Evaluate LUA's with assistance from AC August 11, 2021
  - d. - Generate population projections and CIP needs September 8, 2021
  - e. - Generate CIP with review and comment from AC October 13, 2021
  - f. - Present LUA's and CIP to Council November 3, 2021
  - g. - Discuss CIF Calculation November 10, 2021
  - h. - Recommend Community Impact Fee December 8, 2021
  
2. COUNCIL ADOPT RESOLUTION SETTING PUBLIC HEARING ON LUA's AND CIP
  - Must adopt resolution within 60 days of receipt of LUA's and CIP November 3, 2021
  - Information must be available prior to advertisement of public hearing
  
3. CITY ADVERTISE PUBLIC HEARING November 12, 2021
  - 30 days prior to day before hearing date
  - Mail notices to registered interested parties
  - Advisory Committee files comments by 5th day prior to hearing date
  
4. COUNCIL CONDUCT PUBLIC HEARING December 15, 2021
  - Discussion of proposed LUAs and CIP
  - Receipt of public, interested party input
  
5. COUNCIL APPROVES LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENT PLAN December 15, 2021
  - Adopt Land Use Assumptions and CIP
  - Must act within 30 days of hearing date
  
6. COUNCIL ADOPT RESOLUTION SETTING PUBLIC HEARING ON CIF January 5, 2022
  - Must adopt resolution within 60 days of receipt of CIF
  - Information must be available prior to advertisement of public hearing
  
7. CITY ADVERTISE PUBLIC HEARING January 14, 2022
  - 30 days prior to hearing date
  - Mail notices to registered interested parties
  - Advisory Committee files comments by 5th day prior to hearing date
  
8. COUNCIL CONDUCT PUBLIC HEARING February 16, 2022
  - Discussion of proposed CIF
  - Receipt of public, interested party input
  
9. COUNCIL APPROVES COMMUNITY IMPACT FEE ORDINANCE February 16, 2022
  - Adopt Ordinance
  - Must act within 30 days of hearing date