

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, AMENDING RESOLUTIONS NO. 2024-20 AND 2024-37 TO AMEND THE CITY STAFF LIAISON AND ADD THE MAYOR AS THE CITY COUNCIL LIAISON; ADD THE CITY MANAGER OR DESIGNEE TO ADMINISTER AND PROVIDE SUPPORT FOR THE COMMISSION; PROVIDING FINDINGS OF FACT; REPEALING AND CONFLICTING PROVISIONS; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Manor, Texas (the "City") previously adopted Resolutions No. 2024-20 and 2024-37, creating the Manor Youth Advisory Commission ("YAC") to provide youth with opportunities through volunteerism and service; and

WHEREAS, the City Council desires to ensure that the YAC serves as an effective platform for all youth in the community to engage in leadership and civic involvement; and

WHEREAS, the City Council has determined that the current City Staff Liaison requires adjustment to enhance effectiveness and communication; and

WHEREAS, it has been determined that it is necessary to enhance communication and support for the program by adding the Mayor as a liaison and designating the City Manager to administer and provide ongoing support; and

WHEREAS, the City Council finds that these changes are in the best interest of the program and will enhance the overall success of the program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

SECTION 1. The City Council hereby approves the recitals contained in the preamble of this Resolution and finds that all the recitals are true and correct and incorporate the same in the body of this Resolution as findings of fact.

SECTION 2. The City Council hereby amends Resolution No. 2024-20 and 2024-37 to the following:

- The City Manager or designee assigned by the City Manager will serve as the City Staff liaison, effective immediately
- The _____ will serve as the City Council liaison, effective immediately
- The Administration office is hereby responsible for administering the program and the staff designee will provide support for the program; and
- The YAC Program and Bylaws are amended to effectuate the amendments provided above, attached hereto and incorporated herein as if fully set forth as Exhibit "A."

SECTION 3. A temporary YAC City Council Committee is hereby established. The Committee shall be composed of two City Council members to be appointed by the City Council. The

Committee shall serve for a period of _____ months/years from the date of this resolution. The purpose of the Committee shall be to provide guidance and support to the YAC City Staff Liaison and provide support to the YAC program through the City’s annual budget and other collaborative efforts with City Staff, and report back to City Council. This Committee is not be counted towards City Council compensation.

SECTION 4. In the event of any conflict or inconsistency between this resolution and any other resolution or code of the City of Manor, the terms and provisions of this resolution shall control.

SECTION 5. The City Council finds that this amendment will promote youth engagement, foster leadership skills, and further the goals of the YAC in addressing community issues.

SECTION 6. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov’t. Code.*

SECTION 7. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of Manor, Texas, at a regular meeting on the ____ day of _____, 2025, at which a quorum was present and for which due notice was given pursuant to Texas Government Code, Chapter 551.

CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, City Secretary

EXHIBIT "A"
YAC PROGRAM AND YAC BYLAWS
[see attached]

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