



MEMO

To: Mayor and City Council Members

From: Scott Jones, Economic Development Director

Date: March 19, 2025

RE: **February 11th to March 14th Economic Development Department Activity**

- Developing printed marketing materials with updated 2025 demographics;
- Met with owner of 67.5 acres of raw land north of City's 236 acres interested in developing and extending utilities; Teams meeting on Voelker tract development with City attorney;
- Met with A&G Insurance multiple times regarding Rental Assistance Program; accepted and processed application and supporting documentation; prepared Council presentation;
- Met with Mayor, other staff and Manor Journal owners and staff regarding 2025 communication and advertising plans;
- Met with TIRZ consultant regarding Downtown TIRZ reporting and administration;
- Met with developer anticipating purchase of property from Zalaram LLC; Emblem Apartments at Tower Rd. groundbreaking;
- Opportunity Austin Regional Partners Meeting; Governor's Cup award at Texas Governor's Mansion; 3 day TEDC Winter Conference in Dallas; TEDC Legislative Committee update Zoom call; Manor Police Department Award Banquet;
- Met with Dallas developer twice, once virtually, once in person with their engineers and other City staff, regarding new big box major retail development;
- Met with Boys' and Girls' Club regarding new Manor presence and partnerships;
- Working with Shenandoah Development Group on Manor Town Square Purchase and Sale Agreement, MMD, PUD, Development Agreement, on-site and off-site infrastructure development, and potential P3 partner negotiations;
- Negotiating Chapter 380 Agreements with multiple clients; met with Chickenango reps;
- Discussions with Dalfen Industrial on annexation, Economic Impact Analysis, Development Agreement and Chapter 380 Agreement negotiations;
- Discussions with Hunden Partners on finalizing E. Manor Development #1 development options and 3/19 presentation to Council in Executive Session;
- Authorized final city logo trademark application with USPTO completed by outside counsel; met with new Frontier Waste area representative;
- Attended 2 City Council Meetings, 1 City Council Workshop, 1 Manor Chamber meeting; 2 Manor Capital Committee Meetings, 4 City Staff Meetings, 1 State of the City Address.