

# Manor City Council Monthly Report

Name: Sonia Wallace Place/Position Councilmember place 4

Start Date: 01/01/2024 End Date: 01/31/2024

Tier	Meeting Criteria and Compensation Guidelines
<b>I</b>	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
<b>II</b>	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
<b>III</b>	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
<b>IV</b>	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

# TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

## City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Council Regular Meeting	1/03/2024	
Council Workshop	1/3/2024	City Council Compensation Plan Review
Council and P&Z Commission Joint Workshop Session	1/6/2024	Goals and Vision
Council Regular Meeting	1/17/2024	

## Other Meetings

Type of Meeting	Date	Description

## Other

Type	Date	Description
Manor Heritage Society Meeting	1/31/2024	Meeting Minutes attached

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

**January 31,2024**

**Manor Heritage Society Event Update Meeting**

**Called to Order at 11:130a.m. By Ruth Biscoe MHS President**

**Prayer: President Ruth**

**Meeting Minutes: Read by Secretary Teresa Johnson, minutes of the January 10<sup>th</sup> meeting read. Minutes were adopted.**

**Treasurer' report and updates: Not available. Treasurer Soleece out of town, not in attendance.**

**Amber, Anne and Sonia not present. Communicated via text messaging.**

**Minutes: Went over every task and wrote updates. Text board members and received their updates. Each board member will receive copy of updated task document plus save the date flyer via email. Follow ups to be conducted Sunday, 2/4/24.**

**New Business: Ruth and Teresa along with any other board member to go together in person next week, Tuesday the 6<sup>th</sup>, Wednesday 7<sup>th</sup> and Thursday 8<sup>th</sup> to each possible sponsor to request donation and post up flyers.**

**Save the date invitation to use 1<sup>st</sup> week of February as we continue confirming performers and sponsors and redo flyer for second and third week marketing.**

**Mrs. Amber to post on social media. Teresa to update website.**

**Awaiting venmo and paypal QR code from Mrs. Peaches. This is used immediately to accept donations.**

**City Council Meeting donation presentation on Wednesday 2/4 arrive by 6:50p.m., must sign up to speak. Ruth to make request, Teresa and possibly Amber & Peaches to attend. Please wear MHS t-shirts.**

**12:08pm MHS event task Meeting Adjourned 1/31/24**

## TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

### Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Parks Committee	Yes	1/18/2024	4/17/2024	Summary Minutes attached

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description

### Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

\* Quarterly Committee Reports Due October, January, April, July



**PARK COMMITTEE  
SUMMARY MINUTES  
January 18, 2024**

**THIS ADVISORY COMMITTEE MEETING WAS HELD FOR REVIEW AND DISCUSSION ONLY; NO ACTION WAS TAKEN**

**COMMITTEE MEMBERS**

**PRESENT:**

Sonia Wallace, Chairperson  
Aaron Moreno, Council Member

**CITY STAFF**

Matt Woodard, Director of Public Works  
Scott Moore, City Manager  
Lance Zeplin, Streets/Parks Superintendent  
Scott Dunlop, Development Services Director  
Yalondra Santana, Heritage and Tourism Manager  
Melissa Sanchez, Public Works Administrative Assistant

**SESSION – 5:30 P.M.**

The Manor Park Committee was called to order by Chair Sonia Wallace at 5:33 p.m. on Thursday, January 18, 2024, in the Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The discussion was held regarding the following:

- **Discussion on Masterplan Update**

Gandolf Burrus with Grant Development Services was not able to attend the meeting. Mr. Gandolf will provide an outline and set up a town hall meeting to get feedback from the community. Once information has been provided, the Committee will recommend a follow-up meeting.

- **Discussion on Park Amenities at Timmermann Park**

Lance Zeplin, Superintendent of Parks and Streets, discussed the installation of trail lights at Timmermann Park. He also discussed the installation of a sidewalk from Skimmer Run to the trail along Ring Rd. He stated that the Public Works Department had received three bids for installation services.

A discussion was held regarding additional park amenities.

A discussion was held regarding the committee's recommendation to be provided to the City Council for consideration.

- **Discussion on Park Lighting Update**

The park lighting update was discussed during the discussion on park amenities.

- **Discussion on Dog Park/Amenities**

A discussion was held regarding the committee's suggestion of adding dog amenities to the master plan.

- **Discussion on Ordinances on Metal Detecting at City Parks**

A discussion was held regarding clarifying the city's regulations for prohibiting metal detection.

A discussion was held regarding the renaming of city trails.

- **Discussion on Future Meeting Dates**


A discussion was held regarding upcoming meetings for 2024.

There was no further discussion, and no action was taken.

## **ADJOURNMENT**

The Session of the Manor Park Committee adjourned at 6:18 p.m. on Thursday, January 18, 2024.

### **SUBMITTED BY:**

  
Melissa Sanchez, Administrative Assistant