



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: February 21, 2024
PREPARED BY: Scott Dunlop, Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Services Agreement with Raftelis for Stormwater Utility Fee Implementation Services.

BACKGROUND/SUMMARY:

This item builds upon two previously approved Stormwater Fee services, the initial contract was authorized in April 2022 and was a study to evaluate the feasibility of a stormwater fee. The second contract was authorized in August 2023 after the City Council directed staff to finalize the stormwater fee and included finalizing the rate model and conducting public outreach. This third contract would fully implement the stormwater fee into our billing system if it's approved. This implementation with our billing system was planned to be done in-house, but due to staffing limitations, we requested a quote from Raftelis for them to perform this task, which they have experience with. The not-to-exceed cost for this third phase is \$20,000, with a completion date of June 2024.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes

- Services Agreement

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve a Services Agreement with Raftelis for Stormwater Utility Implementation Services.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**